

## NOTICE OF PUBLIC OFFERING OF FUND CERTIFICATES

(License of public offering Issue No. 38/GCN-UBCK granted by the SSC on 27/02/2020)

Ho Chi Minh City, 27/02/2020

### 1. FUND MANAGEMENT COMPANY:

Company's name (in full) : Vietnam Investment Fund Management Joint Stock Company  
Company's name (in short) : VietFund Management  
License for establishment and operation of Company : 45/UBCK-GP issued by the State Securities Commission of Vietnam (SSC) dated January 8<sup>th</sup>, 2009.  
Head Office Address : Unit 1701-04, 17th Floor, Melinh Point Tower, 02 Ngo Duc Ke St., Ben Nghe Ward, District 1, HCMC, Vietnam.  
Tel : (84-28) 38251488  
Fax : (84-28) 38251489

### 2. SUPERVISORY BANK:

Bank's Name (in full) : Joint Stock Commercial Bank for Foreign Trade of Vietnam – Ho Chi Minh Branch  
Bank's Name (in short) : Vietcombank Ho Chi Minh  
License for establishment and operation : 11/GPHDKD issued by the State Securities Commission of Vietnam (SSC) dated April 29<sup>th</sup>, 2003  
Registration certificate for securities depository activities : 319/QĐ-UBCK issued by the State Securities Commission of Vietnam (SSC) dated December 17<sup>th</sup>, 2003  
Head Office Address : VBB Tower, 05 Cong Truong Me Linh, Ben Nghe Ward, District 1, HCMC, Vietnam.  
Tel : (84-28) 38297245  
Fax : (84-28) 39151228

### 3. AUTHORIZED PARTICIPANTS:

Company's Name (in full) : Bao Viet Securities Joint Stock Company  
Company's Name (abbreviated) : **BVSC**  
License for establishment and operation : 1/GPHDKD issued by the State Securities Commission of Vietnam (SSC) dated November 11<sup>th</sup>, 1999  
Head Office Address : Level 2 & 3, 72 Tran Hung Dao Street, Hoan Kiem District, Hanoi  
Tel : (84-24) 39288080  
Fax : (84-24) 39289888

Company's Name (in full) : Ho Chi Minh City Securities Corporation  
 Company's Name (abbreviated) : **HSC**  
 License for establishment and operation : 11/GPHĐKD issued by the State Securities Commission of Vietnam (SSC) dated April 29<sup>th</sup>, 2003  
 Head Office Address : Level 5 & 6, AB Tower, 76 Le Lai Street, District 1, HCMC, Vietnam  
 Tel : (84-28) 38233299  
 Fax : (84-28) 38233301

Company's Name (in full) : Viet Capital Securities Joint Stock Company  
 Company's Name (abbreviated) : **VCSC**  
 License for establishment and operation : 68/UBCK-GP issued by the State Securities Commission of Vietnam (SSC) dated November 6<sup>th</sup>, 2007  
 Head Office Address : Level 15, Bitexco Tower, 2 Hai Trieu Street, District 1, HCMC, Vietnam  
 Tel : (84-28) 39143588  
 Fax : (84-28) 39143209

**4. MARKET MAKER (if any) :** None

**5. DISTRIBUTION AGENTS:** None

**6. FUND CERTIFICATES FOR PUBLIC OFFERING:**

Fund's Name (in full) : VFMVN DIAMOND ETF  
 Fund's Name (abbreviated) : VFMVN DIAMOND ETF  
 Benchmark Index : VN DIAMOND Index  
 Listing at : Ho Chi Minh City Stock Exchange (HOSE)  
 Number of offering Creation Units : Unlimited  
 Minimum number of offering Creation Units (if any) : 50 (Fifty) units  
 Par value of one (1) Fund Certificate : VND 10,000 (Ten Thousand Vietnamese Dong)  
 Offering price of one (1) Fund Certificate : VND 10,000 (Ten Thousand Vietnamese Dong)

Number of Fund Certificates in one (1) Creation Unit	:	100,000 Fund Certificates
Eligible entities for initial capital contribution	:	Individual investors, legal entities in Vietnam and abroad (including VFM) and appointed Authorized Participants.
Ineligible entities for initial capital contribution	:	Government agencies and entities of People's Army of Vietnam.

**7. EFFECTIVE TERM OF CONTRIBUTION REGISTRATION:**

From March 3<sup>rd</sup>, 2020 until the end of March 26<sup>th</sup>, 2020.

**8. TIMELINE OF REGISTRATION/PAYMENT PERIOD:**

- The registration period for subscription/capital contribution is 20 days from March 3<sup>rd</sup>, 2020, until the end of March 23<sup>rd</sup>, 2020. Registration hours are from 8:00 to 17:00 on the days during the effective term of subscription registration period; except for the last subscription date, registration hours are from 8:00 to 15:00.
- Payment settlement period for capital contribution is within 03 days: from 09:00 on March 24<sup>th</sup>, 2020 to 14:30 on March 26<sup>th</sup>, 2020.

**9. LOCATIONS FOR REGISTRATION (DISTRIBUTED LOCATION):**

- Investors could register for initial capital contribution via Authorized Participants at which their securities trading account was registered. List of Authorized Participants shall be listed in Section 3 of this Offering Notice.
- Authorized Participants shall register for initial capital contribution using the system of Vietnam Depository Department (VSD), who is the sole Transfer Agent of the Fund.

**10. ESCROW ACCOUNT ESTABLISHED AT SUPERVISORY BANK TO RECEIVE REGISTRATION PAYMENT:**

Joint Stock Commercial Bank for Foreign Trade of Vietnam – Ho Chi Minh Branch (details shall be stipulated in Section 2 of this Offering Notice).

**11. GUIDELINES OF THE SUBSCRIPTION AND INITIAL CAPITAL CONTRIBUTION PROCESS:**

Please refer to the details stipulated in the guidelines attached with this Offering Notice.

We shall undertake full responsibility for the accuracy and the truthfulness of this notice.

**VIETFUND MANAGEMENT JOINT STOCK COMPANY**

**Chief Executive Officer**

## **GUIDELINES OF THE SUBSCRIPTION AND INITIAL CAPITAL CONTRIBUTION PROCESS OF VFMVN DIAMOND ETF**

### **I. NOTICE OF COMPONENT SECURITIES IN CREATION BASKET**

1. VFM shall notify Investors and Authorized Participants of the list of component securities required to exchange for 01 (one) Creation Unit of fund certificates for the initial public offering on the website of VFM. The component securities in the Creation Basket shall be updated during the capital contribution registration period should any change occurs.
2. By 8:30 on March 24, 2020, the next working day following the last day of capital contribution registration period, VFM shall notify Investors, Authorized Participants Vietnam Depository Department (VSD) of the official list of component securities for capital contribution.

### **II. SUBSCRIPTION REGISTRATION**

1. The registration period for subscription/capital contribution is 20 days from March 3rd, 2020, until the end of March 23rd, 2020. Registration hours are from 8:00 to 17:00 on the days during the effective term of subscription registration period; except for the last subscription date, registration hours are from 8:00 to 15:00.
2. Investors shall submit the request for registration of subscription/initial capital contribution (form provided by VFM) to the appointed Authorized Participants, specifying the number of ETF Creation Units in the subscription order.
3. Authorized Participants shall execute the subscription orders received using the system of VSD.

### **III. COMPONENT SECURITIES FOR SETTLEMENT OF CAPITAL CONTRIBUTION**

1. Investors / Authorized Participants shall settle the capital contribution by using their component securities to exchange for Creation Unit of Fund certificates. The component securities may be obtained from the following sources:  
For Authorized Participants:
  - Incumbent securities on depository account of Authorized Participants
  - Securities borrowed through VSD's borrowing and lending system for the purpose of executing Creation orders on the securities escrow account of Authorized Participants.For Investors:
  - Incumbent securities on depository account of Authorized Participants
2. Investor/Authorized Participant may contribute a partial payment in cases as follows:
  - a) There is a discrepancy between the value of the basket of component securities and the creation price of a Creation Unit;
  - b) One or few of the securities in the basket of component securities are placed with investment restriction in accordance with the current law, or the Authorized Participants and investors still have not completed the trading procedure as regulated by law. Authorized Participants and investors shall notify VFM the latest by 12:00 on the last day of subscription period. Investors/Authorized Participants should provide: ticker of the securities under restrictions, reasons for restrictions and information of corresponding bank account for the purpose of resettlement.
  - c) Component securities with corporate actions (stock dividend, bonus stocks, purchase right for additional shares) arising from the last day of subscription registration to the day preceding the date of ownership transfer of the corresponding securities to the depository account of the Fund.
3. In cases of cash component, prescribed in Section III.2.b of this Offering Notice: Investors/ Authorized Participants shall deposit a corresponding provisional amount of 110% of the value multiplied with the closing price of each respective security code on the last

subscription day, accordingly, VFM shall conduct the purchase of sufficient number of component securities for Investors/Authorized Participants. VFM shall notify Investors/Authorized Participants of the additional provisional amount (if any) within 03 (three) days after the last subscription day.

4. In case of additional payment due to the occurrence of corporate actions that affects the capital contribution of component securities arising from the last day of subscription registration to the day preceding the date of ownership transfer of the corresponding securities from the account of Investor/Authorized Participant to the depository account of the Fund, Investors shall ensure the payment to be transferred to the Fund's account at the Supervisory Bank within 02 (two) working days from the day VSD confirms the initial contribution of component securities in the Fund's depository account.

#### **IV. EXECUTION OF INITIAL CAPITAL CONTRIBUTION**

1. Payment settlement period for capital contribution is within 03 days: from 09:00 on March 24<sup>th</sup>, 2020 to 14:30 on March 26<sup>th</sup>, 2020.
2. On the working days of the capital contribution period, Investors shall submit the following documents to Authorized Participants:
  - a) Request for freezing and ownership transfer of component securities for capital contribution
  - b) List of component securities for capital contribution
  - c) Documents certifying the balance of the securities company at which their securities account comprising the component stocks was registered.
  - d) Documents certifying the transfer of capital contribution to the Fund's blockade account (excluding cases of cash components)
3. The component securities of Investors/Authorized Participants for capital contribution shall be frozen following the requirements of number, ratio and codes of the component securities notified by VFM and in accordance with the number of Creation Units registered for capital contribution by Investors/Authorized Participants.
4. In cases of cash components, Investors/Authorized Participants shall conduct the payment by direct bank transfer to the Fund's blockade account at the Supervisory Bank in Vietnamese Dong latest by 14:30 on the last working day of the capital contribution period, with details as follows:
  - Name of beneficiary: Quy ETF VFMVN DIAMOND
  - Bank account number: 0071007500003
  - Bank's Name: Joint Stock Commercial Bank for Foreign Trade of Vietnam – Ho Chi Minh Branch
  - Amount: \_\_\_\_\_
  - Transfer Note: Securities account number – Name of Investor – payment for subscription/capital contribution registration of VFMVN DIAMOND ETF Certificate  
*For example:  
011C123456 – NGUYEN VAN A – payment for subscription registration of VFMVN DIAMOND ETF Certificates*