



**Vietnam Investment Fund Management  
Joint Stock Company**

**Financial Safety Ratio Report  
as of 31 December 2018**



**Vietnam Investment Fund Management Joint Stock Company  
Corporation Information**

**Investment/Establishment  
and Operation Licence No.**

01/GPDT-UBCKNN	15 July 2003
179/QD-UBCK	18 August 2003
58/QD-UBCK	7 March 2005
766/QD-UBCK	8 December 2006
253/QD-UBCK	5 April 2007
16/UBCK-GP	23 June 2008
45/UBCK-GP	8 January 2009
63/UBCK-GP	24 February 2010
73/UBCK-GP	24 June 2010
79/UBCK-GP	4 November 2010
361/QD-UBCK	18 April 2012
36/GPDC-UBCK	28 May 2012
17/GPDC-UBCK	3 June 2013
06/GPDC-UBCK	30 January 2019

The initial Investment Licence and its updates were issued by the State Securities Commission of Vietnam and are valid for 50 years from the date of the Establishment and Operation Licence No. 45/UBCK-GP.

**Board of Management**

Mr. Dominic Scriven	Chairman
Mr. Tran Thanh Tan	Vice Chairman
Ms. Luong Thi My Hanh	Member
Mr. Le Hoang Anh	Member
Mr. Nguyen Xuan Vu	Member

**Board of Directors**

Mr. Tran Thanh Tan	Chief Executive Officer
Ms. Luong Thi My Hanh	Deputy General Director
Mr. Tran Le Minh	Deputy General Director
Mr. Nguyen Minh Dang Khanh	Deputy General Director
Mr. Tran Van Hieu	Deputy General Director

**Registered Office**

17<sup>th</sup> Floor, Me Linh Point  
2 Ngo Duc Ke Street  
Ben Nghe Ward, District 1  
Ho Chi Minh City  
Vietnam

**Auditor**

KPMG Limited  
Vietnam

**Vietnam Investment Fund Management  
Joint Stock Company**  
Re: Financial Safety Ratio Report

**SOCIALIST REPUBLIC OF VIETNAM**  
**Independence - Freedom - Happiness**  
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**To: The State Securities Commission of Vietnam**

**FINANCIAL SAFETY RATIO REPORT**


As of 31 December 2018

We undertake as follows:


- (1) This report has been prepared on up to date data at the reporting date and in accordance with the requirements of Circular No. 87/2017/TT-BTC dated 15 August 2017 issued by the Ministry of Finance regulating financial safety ratios and measures for non-compliance applicable to securities business organisations;
- (2) The issues having impact on the Company's financial status that may arise after the reporting date will be updated in the next reporting period;
- (3) We fully accept legal responsibilities for the accuracy and fairness of the contents of this report.

25 March 2019

Prepared by:

  
Mr. Pham Thanh Dung  
Chief Accountant

Reviewed by:

  
Ms. Ninh Thi Tue Minh  
Internal Control

Approved by:

  
Mr. Tran Thanh Tan  
Chief Executive Officer





KPMG Limited Branch  
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## **INDEPENDENT AUDITOR'S REPORT ON FINANCIAL SAFETY RATIO REPORT**

### **To the Management Vietnam Investment Fund Management Joint Stock Company**

We have audited the Financial Safety Ratio Report of Vietnam Investment Fund Management Joint Stock Company ("the Company") as of 31 December 2018 including the explanatory notes thereto which was authorised for issue by the Company's Board of Directors on 25 March 2019, as set out on pages 5 to 29.

### **Management's Responsibility**

The Company's Board of Directors is responsible for the preparation and presentation of the Financial Safety Ratio Report in accordance with the requirements of Circular No. 87/2017/TT-BTC dated 15 August 2017 ("Circular 87") issued by the Ministry of Finance regulating financial safety ratios and measures for non-compliance applicable to securities business organisations, and for such internal control as the Board of Directors determines is necessary to enable the preparation of the Financial Safety Ratio Report that is free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on the Financial Safety Ratio Report based on our audit. We conducted our audit in accordance with Vietnamese Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the Financial Safety Ratio Report is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the Financial Safety Ratio Report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the Financial Safety Ratio Report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Company's preparation of the Financial Safety Ratio Report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Company's Board of Directors, as well as evaluating the overall presentation of the Financial Safety Ratio Report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



### Auditor's Opinion

In our opinion, the Financial Safety Ratio Report of Vietnam Investment Fund Management Joint Stock Company as of 31 December 2018 has been prepared, in all material respects, in accordance with the requirements of Circular No. 87/2017/TT-BTC dated 15 August 2017 issued by the Ministry of Finance regulating financial safety ratios and measures for non-compliance applicable to securities business organisations.

### Basis of Preparation and Restriction on Use

We draw attention to Note 2 to the Financial Safety Ratio Report, which describes the basis of preparation. The Financial Safety Ratio Report has been prepared to enable the Company to comply with the requirements of Circular 87 issued by the Ministry of Finance regulating financial safety ratios and measures for non-compliance applicable to securities business organisations referred to above. As a result, the Financial Safety Ratio Report may not be suitable for another purpose. Our report is intended solely for the Company's submission to the State Securities Commission of Vietnam and disclosure of information as required by Circular 87 and should not be used for any other purposes.


### KPMG Limited's Branch in Ho Chi Minh City

Vietnam

Audit Report No.: 18-01-00338-19-2



  
\_\_\_\_\_  
Nguyen Thanh Nghi  
Practicing Auditor Registration  
Certificate No. 0304-2018-007-1  
Deputy General Director

  
\_\_\_\_\_  
Pham Huy Cuong  
Practicing Auditor Registration  
Certificate No. 2675-2019-007-1

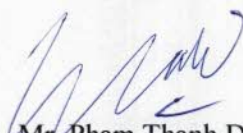
Ho Chi Minh City, 25 March 2019

**Vietnam Investment Fund Management Joint Stock Company**  
**Financial Safety Ratio Report as of 31 December 2018**


No.	Items	Note	Risk values/ liquid capital 31/12/2018
1	Total market risk value (VND)	4	14,494,497,957
2	Total settlement risk value (VND)	5	10,701,987,361
3	Total operational risk value (VND)	6	33,691,267,019
4	<b>Total risk values (4=1+2+3) (VND)</b>		<b>58,887,752,337</b>
5	<b>Liquid capital (VND)</b>	7	<b>215,973,551,295</b>
6	<b>Liquid capital ratio (6=5/4) (%)</b>		<b>367%</b>

25 March 2019

Prepared by:

  
 Mr. Pham Thanh Dung  
 Chief Accountant

Reviewed by:

  
 Ms. Ninh Thi Tue Minh  
 Internal Control

Approved by:

  
 Mr. Tran Thanh Tan  
 Chief Executive Officer

*The accompanying notes are an integral part of this Financial Safety Ratio Report*

**Vietnam Investment Fund Management Joint Stock Company**  
**Notes to the Financial Safety Ratio Report as of 31 December 2018**

These notes form an integral part of and should be read in conjunction with the accompanying Financial Safety Ratio Report.

**1. Reporting entity**

**(a) Ownership structure**

Vietnam Investment Fund Management Joint Stock Company (“the Company”) is a joint stock company incorporated in Vietnam under Investment Licence No. 01/GPDT-UBCKNN issued by the Chairman of the State Securities Committee of Vietnam (“SSC”) on 15 July 2003. The Investment Licence and its amendments are valid for 50 years from 8 January 2009 which is the issuance date of the Establishment and Operation License No. 45/UBCK-GP.

The total investment and charter capital amount of the Company as stipulated in the Investment Licence is VND229,512 million.

**(b) Principal activities**

The principal activities of the Company are to provide fund management service, investment portfolio management service and investment consultancy service.

**(c) Normal operating cycle**

The normal operating cycle of the Company is generally within 12 months.

**(d) Company structure**

As at 31 December 2018, the Company had 45 employees (31/12/2017: 42 employees) of which 19 were management personnel, 7 were newly recruited, 4 were resigned and none were disciplined (31/12/2017: 18 were management personnel, 6 were newly recruited, 2 were resigned and none were disciplined).

As at 31 December 2018, the Company had 16 employees (31/12/2017: 16 employees) who were qualified for funds and assets management.

**Vietnam Investment Fund Management Joint Stock Company**  
**Notes to the Financial Safety Ratio Report as of 31 December 2018 (continued)**

**2. Basis of preparation of the Financial Safety Ratio Report**

**(a) Statement of compliance**

The Financial Safety Ratio Report has been prepared to enable the Company to comply with the requirements of Circular No. 87/2017/TT-BTC dated 15 August 2017 (“Circular 87”) issued by the Ministry of Finance regulating financial safety ratios and measures for non-compliance applicable to securities business organisations. Accordingly, the Financial Safety Ratio Report and its utilisation are not designed for those who are not informed about the principles and requirements of Circular 87 on preparation and presentation of Financial Safety Ratio Report applicable to securities business organisations in Vietnam. As a result, the Financial Safety Ratio Report may not be suitable for another purpose.

**(b) Underlying financial data**

The Financial Safety Ratio Report was prepared based on the Company’s financial data as of 31 December 2018 and for the year then ended. This Financial Safety Ratio Report should be read in conjunction with the Company’s financial statements for the year ended 31 December 2018.

**(c) Accounting and presentation currency**

The Company’s accounting currency is Vietnam Dong (“VND”), which is also the currency used for Financial Safety Ratio Report presentation purpose.

**3. Summary of significant policies adopted in the preparation of the Financial Safety Ratio Report**

The following significant policies have been adopted by the Company in the preparation of this Financial Safety Ratio Report.

**(a) Liquid capital ratio**

The Company’s liquid capital ratio is calculated in accordance with the requirements of Circular 87 as follows:

$$\text{Liquid capital ratio} = \frac{\text{Liquid capital}}{\text{Total risk value}} \times 100\%$$

In which, total risk value is the aggregate of market risk value (Note 3(c)), settlement risk value (Note 3(d)) and operational risk value (Note 3(e)).

**(b) Liquid capital**

Liquid capital is the capital which can be converted into cash within 90 days. The Company’s liquid capital include the following items:

- Owner’s investment equity, excluding redeemable preference shares (if any);
- Capital surplus, excluding redeemable preference shares (if any);
- Reserve to supplement charter capital;
- Investment and development funds (if any);



**Vietnam Investment Fund Management Joint Stock Company**  
**Notes to the Financial Safety Ratio Report as of 31 December 2018 (continued)**

- Financial reserve;
- Other equity funds;
- Retained profits;
- Allowance for diminution in the value of assets;
- 50% of upward revaluation value of fixed assets, if any, in accordance with the prevailing regulations (in case of upward valuation), or subtract the reduction value (in the case downward valuation);
- Foreign exchange difference;
- Other equity (if any).

Additions to the Company's liquid capital include the following items:

- All increases in the values of investments, financial assets stated at book value excluding securities issued by related organisations of the Company and securities with the remaining restricted trading period exceeding 90 days at the reporting date;
- Convertible bonds and preference shares issued by the Company with the original terms to maturity of at least five (5) years, unsecured by assets of the Company, only acquired by the maturity date at the owner's request or acquired on secondary market after notifying the State Securities Commission of Vietnam, allow to stop paying interest and of which the accumulated interest is transferred to the following year if the interest payment results in the Company's loss and registered with the State Securities Commission of Vietnam to supplement the liquid capital; and
- Other debt instruments issued by the Company with the original terms to maturity of more than ten (10) years; allow to stop paying interest and of which the accumulated interest is transferred to the following year if the interest payment results in the Company's loss and registered with the State Securities Commission of Vietnam to supplement the liquid capital.

For debts being convertible into equity and registered with the State Securities Commission of Vietnam to supplement the liquid capital, the Company deducts 20% of original value each year during the last five (5) years before maturity/conversion date into ordinary shares and deducts 25% of the remaining value for each quarter in the last four (4) quarters before maturity/conversion date into ordinary shares. Value of items used to supplement the liquid capital is capped at 50% of the Company's equity.

Deductions from the Company's liquid capital include the following items:

- Redeemable preference shares and treasury shares (if any);
- 100% of the downward revaluation value of fixed assets, if any, in accordance with the prevailing regulations;
- All decreases in the values of investments, excluding securities issued by related companies of the Company and securities with the remaining restricted trading period exceeding 90 days at the reporting date;
- Long-term assets and current assets with remaining term to maturity of more than 90 days;
- Asset items subject to qualifications in the audited financial statements (if any).

When determining the deductions from liquid capital, the Company deducts from the liquid capital an amount equal to the minimum value of the market value of the assets, the book value and the residual value of the obligations (for the assets used as collaterals for the obligations of the Company and third parties) and the minimum value of the market value of the collaterals and the book value (for the assets secured by customers' assets).

**Vietnam Investment Fund Management Joint Stock Company**  
**Notes to the Financial Safety Ratio Report as of 31 December 2018 (continued)**

**(c) Market risk value**

Market risk value is the value corresponding to the level of loss which may occur if the market value of assets changes unfavourably. Market risk value is determined in accordance with the requirements of Circular 87 as follows:

$$\text{Market risk value} = \text{Net position} * \text{Asset value} * \text{Market risk coefficient}$$

In which, net position of any securities at a point of time is the quantity of securities currently held by the Company, after deducting the number of securities lent out and adding the number of securities borrowed in accordance with the prevailing regulations.

The market risk value excludes the market value of following securities and assets:

- Treasury shares;
- Securities issued by related parties of the Company;
- Securities with the remaining restricted trading period exceeding 90 days at the reporting date; and
- Matured bonds, debt instruments and money market valuable papers; and
- Securities being hedged by call warrants or futures contracts, call warrants and call warrants contracts used to hedge the underlying securities.

**Vietnam Investment Fund Management Joint Stock Company**  
**Notes to the Financial Safety Ratio Report as of 31 December 2018 (continued)**

**(i) Asset value**

Asset value is determined in accordance with the principles for determining market value in Circular 87 as follows:

No.	Type of asset	Principles for determining market value
<b>Cash and cash equivalents, money market instruments</b>		
1	Cash in VND	Account balance at the reporting date
2	Foreign currencies	Value converted into VND at the exchange rate quoted by authorised credit institutions for trading foreign currencies at the reporting date
3	Term deposits	Deposit amount plus accrued interest at the reporting date
4	Treasury bills, overdrafts, commercial papers, transferable certificates of deposits, bonds and other discounted money market instruments	Purchase price plus accrued interest at the reporting date
<b>Bonds</b>		
5	Listed bonds	<ul style="list-style-type: none"> <li>➤ Average quoted price from the Stock Exchange at the last trading date plus accrued interest (if the quoted price is clean price)</li> <li>➤ If there were no transactions in two (02) weeks prior to the reporting date, market value is the highest value of the followings: <ul style="list-style-type: none"> <li>+ Purchase price plus accrued interest;</li> <li>+ Par value plus accrued interest; and</li> <li>+ Value determined in accordance with the Company's internal methodology plus accrued interest.</li> </ul> </li> </ul> <p><i>In other words:</i>  Max (Purchase price plus accrued interest; Par value plus accrued interest; Value determined in accordance with the Company's internal methodology plus accrued interest)</p>

**Vietnam Investment Fund Management Joint Stock Company**  
**Notes to the Financial Safety Ratio Report as of 31 December 2018 (continued)**

No.	Type of asset	Principles for determining market value
6	Unlisted bonds	<p>The highest value of the followings:</p> <ul style="list-style-type: none"> <li>+ Quoted price (if any) from the quoting system selected by the Company plus accrued interest;</li> <li>+ Purchase price plus accrued interest;</li> <li>+ Par value plus accrued interest; and</li> <li>+ Value determined in accordance with the Company's internal methodology plus accrued interest.</li> </ul> <p><i>In other words:</i>            Max (Quoted price (if any); Purchase price plus accrued interest; Par value plus accrued interest; Value determined in accordance with the Company's internal methodology plus accrued interest)</p>
<b>Shares</b>		
7	Shares listed on the Ho Chi Minh City Stock Exchange	<ul style="list-style-type: none"> <li>➤ Closing price at the last trading date prior to the reporting date</li> <li>➤ If there was no trading in two (02) weeks prior to the reporting date, market value is the highest value of the followings:               <ul style="list-style-type: none"> <li>+ Book value;</li> <li>+ Purchase price; and</li> <li>+ Value determined in accordance with the Company's internal methodology.</li> </ul> </li> </ul> <p><i>In other words:</i>            Max (Book value; Purchase price; Value determined in accordance with the Company's internal methodology)</p>
8	Shares listed on the Hanoi Stock Exchange	<ul style="list-style-type: none"> <li>➤ Closing price at the last trading date prior to the reporting date</li> <li>➤ If there was no trading in two (02) weeks prior to the reporting date, market value is the highest value of the followings:               <ul style="list-style-type: none"> <li>+ Book value;</li> <li>+ Purchase price; and</li> <li>+ Value determined in accordance with the Company's internal methodology.</li> </ul> </li> </ul> <p><i>In other words:</i>            Max (Book value; Purchase price; Value determined in accordance with the Company's internal methodology)</p>

**Vietnam Investment Fund Management Joint Stock Company**  
**Notes to the Financial Safety Ratio Report as of 31 December 2018 (continued)**

No.	Type of asset	Principles for determining market value
9	Shares of public companies registered for trading on UpCom	<ul style="list-style-type: none"> <li>➤ Closing price at the last trading date prior to the reporting date</li> <li>➤ If there was no trading in two (02) weeks prior to the reporting date, market value is the highest value of the followings:               <ul style="list-style-type: none"> <li>+ Book value;</li> <li>+ Purchase price; and</li> <li>+ Value determined in accordance with the Company's internal methodology.</li> </ul> </li> </ul> <p><i>In other words:</i>            Max (Book value; Purchase price; Value determined in accordance with the Company's internal methodology)</p>
10	Shares already custodied but not yet listed and not yet registered for trading	<ul style="list-style-type: none"> <li>➤ Average of the quoted prices from at least three (3) securities companies which are not related to the Company at the last trading date prior to the reporting date</li> <li>➤ If there was no sufficient quoted prices from three (3) securities companies, market value is the highest value of the followings:               <ul style="list-style-type: none"> <li>+ Quoted prices from securities companies;</li> <li>+ Price of the latest period;</li> <li>+ Book value;</li> <li>+ Purchase price; and</li> <li>+ Value determined in accordance with the Company's internal methodology.</li> </ul> </li> </ul> <p><i>In other words:</i>            Max (Quoted prices from securities companies; Price of the latest period; Book value; Purchase price; Value determined in accordance with the Company's internal methodology)</p>
11	Shares for which trading has been suspended or shares which have been delisted or cancelled	<p>The highest value of the followings:</p> <ul style="list-style-type: none"> <li>+ Book value;</li> <li>+ Par value; and</li> <li>+ Value determined in accordance with the Company's internal methodology.</li> </ul> <p><i>In other words:</i>            Max (Book value; Par value; Value determined in accordance with the Company's internal methodology)</p>

**Vietnam Investment Fund Management Joint Stock Company**  
**Notes to the Financial Safety Ratio Report as of 31 December 2018 (continued)**

No.	Type of asset	Principles for determining market value
12	Shares of organisations which are currently being dissolved or bankrupt	80% of the liquidation value of such shares (distributed value because organisations are dissolved, bankrupt or book value) at the latest balance sheet date, or value determined in accordance with the Company's internal methodology
13	Other shares and capital contribution	The highest value of the followings: + Book value; + Purchase price/capital contribution amount; and + Value determined in accordance with the Company's internal methodology. <i>In other words:  Max (Book value; Purchase price/capital contribution amount; Value determined in accordance with the Company's internal methodology)</i>
<b>Funds/Shares of securitites investment companies</b>		
14	Closed-end public funds	<ul style="list-style-type: none"> <li>➤ Closing price at the last trading date prior to the reporting date</li> <li>➤ If there was no trading in two weeks prior to the reporting date, the latest NAV/fund unit prior to the reporting date</li> </ul>
15	Member funds/Open-ended funds/Shares issued in private placement of securities investment companies	Latest Net asset value per capital contribution unit/fund certificate unit/share prior to the reporting date
16	Others	Value determined in accordance with the Company's internal methodology
<b>Fixed assets</b>		
17	Land use rights etc	Value determined by an independent valuation organisation appointed by the Company
18	Building and structures, including construction in progress	Value determined by an independent valuation organisation appointed by the Company/Accumulated costs of construction in progress
19	Machineries, equipment and motor vehicles etc	Net book value of the asset

**Vietnam Investment Fund Management Joint Stock Company**  
**Notes to the Financial Safety Ratio Report as of 31 December 2018 (continued)**

No.	Type of asset	Principles for determining market value
20	Other fixed assets	Value determined by an independent valuation organisation appointed by the Company
<b>Other securities</b>		
21	Secured warrants issued by other securities business organisations	<ul style="list-style-type: none"> <li>➤ Closing price at the last trading date prior to the reporting date</li> <li>➤ Purchase price (for unlisted secured warrants)</li> </ul>
22	Shares listed on overseas markets	<ul style="list-style-type: none"> <li>➤ Price (in foreign currency) x exchange rate at the reporting date</li> <li>➤ Closing price at the last trading date prior to the reporting date</li> <li>➤ If there was no trading in two (02) weeks prior to the reporting date, market value is the highest value of the followings:               <ul style="list-style-type: none"> <li>+ Book value;</li> <li>+ Purchase price; and</li> <li>+ Value determined in accordance with the Company's internal methodology.</li> </ul> </li> </ul> <p><i>In other words:</i>            Max (Book value; Purchase price; Value determined in accordance with the Company's internal methodology)</p>

**Vietnam Investment Fund Management Joint Stock Company**  
**Notes to the Financial Safety Ratio Report as of 31 December 2018 (continued)**

**(ii) Market risk coefficient**

Market risk coefficient is determined for each type of asset in accordance with the requirements of Circular 87 as disclosed in Note 4.

**(iii) Increase in market risk value**

The market risk value of each asset will be adjusted upward if the Company significantly invests in such asset, except for secured underwriting securities, Government bonds and bonds guaranteed by the Government. Market risk value is adjusted upward in accordance with the following principles:

- Increase by 10% if the value of any investment in shares and debts of an organisation accounts for from 10% to 15% of the Company's equity;
- Increase by 20% if the value of any investment in shares and debts of an organisation accounts for from 15% to 25% of the Company's equity; and
- Increase by 30% if the value of any investment shares and debts of an organisation accounts for more than 25% of the Company's equity.

Dividends, coupons, value of privileged rights of securities (if any) or interest receivables from cash and cash equivalents, transferrable instruments and valuable papers are added to the asset value when determining the market risk value.

**(d) Settlement risk value**

Settlement risk value is the value corresponding to the level of loss which may occur if a counterparty is unable to settle obligations or transfer assets on time as committed. Settlement risk value is determined at the end of transaction date or contract date as follows:

- Settlement risk value before the due date for transfer of securities, cash and liquidation of contract is determined in accordance with the following principle:

*Settlement risk value before due date:*

$$= \text{Settlement risk coefficient by counterparty} * \text{Value of the asset with potential settlement risk}$$

The above principle to determine settlement risk value before due date is applicable for the following contracts:

- Term deposits at credit institutions, loans to other organisations and individuals;
- Securities lending contracts and securities borrowing contracts in compliance with laws;
- Repurchase agreements in compliance with laws;
- Reverse repurchase agreements in compliance with law;
- Margin loan contracts in compliance with laws; and
- Undue accounts receivable, other receivables from customers relating to securities brokerage activities.



**Vietnam Investment Fund Management Joint Stock Company**  
**Notes to the Financial Safety Ratio Report as of 31 December 2018 (continued)**

- Overdue settlement risk value is determined in accordance with the following principle:

$$\text{Overdue settlement risk value} = \text{Settlement risk coefficient by overdue status} \times \text{Value of the asset with potential settlement risks}$$

The principle for determining the overdue settlement risk value shall be applied to:

- Overdue accounts receivable, including matured bonds, valuable papers, debt instruments not yet redeemed on maturity date;
- Assets of which the time of transfer has been passed, including securities held on behalf of customers from brokerage activities;
- Securities, receivables from securities transactions, term contracts include term deposits at credit institutions, loans to other organisations and individuals; securities lending contracts and securities borrowing contracts in compliance with laws; repurchase agreements in compliance with laws; reverse repurchase agreements in compliance with laws; margin loan contracts in compliance with laws; and receivables from customers.

**(i) Settlement risk coefficient**

In accordance with the requirements of Circular 87, settlement risk coefficient by counterparty is as follows:

No.	Counterparty	Settlement risk coefficient
1	The Government, issuing organisations guaranteed by the Government and Central banks of countries in the OECD, People's Committee of provinces and cities under Central authority	0%
2	The Stock Exchanges, Vietnam Securities Depository	0.8%
3	Credit institutions, financial institutions, and securities trading companies established in the countries in the OECD and with a credit rating satisfying the internal rules of the Company	3.2%
4	Credit institutions, financial institutions, and securities trading companies established in the countries outside the OECD; or established in the countries in the OECD but with a credit rating not satisfying the internal rules of the Company	4.8%
5	Credit institutions, financial institutions and securities trading companies established and operating in Vietnam	6%
6	Other organisations and individuals	8%

**Vietnam Investment Fund Management Joint Stock Company**  
**Notes to the Financial Safety Ratio Report as of 31 December 2018 (continued)**

In accordance with the requirements of Circular 87, settlement risk coefficient by overdue status is as follows:

No.	Overdue status for settlement/transfer of securities	Settlement risk coefficient
1	0 - 15 days after the due date for settlement/transfer of securities	16%
2	16 - 30 days after the due date for settlement/transfer of securities	32%
3	31 - 60 days after the due date for settlement/transfer of securities	48%
4	Above 60 days after the due date for settlement/transfer of securities	100%

Time for settlement/transfer of securities is in accordance with regulations on derivative securities (for derivative securities), T+2 (for listed securities), T+1 (for listed bonds), or T+n (for transactions agreed outside the trading system).

**(ii) Value of assets with potential settlement risk**

➤ *Value of assets with potential settlement risk in securities borrowing activities, securities lending activities, margin trading activities, and repurchase/reverse repurchase agreements:*

No.	Type of transaction	Value of assets with settlement risks
1	Term deposits and unsecured loans	Total value of the deposit, loans
2	Securities lending	Max {(Market value of the contract – Value of collateral assets (if any)), 0}
3	Securities borrowings	Max {(Value of collateral assets – Market value of the contract), 0}
4	Reverse repurchase agreements	Max {(Contract value calculated in accordance with purchase price – Market value of the contract * (1 – Market risk coefficient)), 0}
5	Repurchase agreements	Max {Market value of the contract * (1 – Market risk coefficient) – Contract value based on the selling price}, 0}
6	Margin loans (lending to customers to purchase securities)/ other arrangements with similar nature	Max {(Outstanding loan balance – Value of collateral assets), 0}

Outstanding balance comprises principal, interest and related fees.

Value of collateral assets is determined based on market value. When the market value of collateral assets is not available, the value of collateral assets are determined in accordance with Company's internal methodology.

**Vietnam Investment Fund Management Joint Stock Company**  
**Notes to the Financial Safety Ratio Report as of 31 December 2018 (continued)**

➤ *Value of assets with potential settlement risk in securities trading activities:*

No.	Time	Value of assets with potential settlement risks
<b>A. For sale of securities transactions (seller is the Company or the Company's customers in brokerage activities)</b>		
1	Before the due date for settlement	0
2	After the due date for settlement	Market value of the contract (if the market value is lower than the transaction price)
		0 (if the market value is higher than the transaction price)
<b>B. For purchase of securities transactions (buyer is the Company or the Company's customers in brokerage activities)</b>		
1	Before the due date for securities transfer	0
2	After the due date for securities transfer	Market value of the contract (if the market value is higher than the transaction price)
		0 (if the market value is lower than the transaction price)

➤ *Settlement risk values of accounts receivable, bonds and debt instruments in due are the underlying amounts including par value and accrued interest and fees, less actual cash previously received (if any).*

**(iii) Deductions from the value of assets with potential settlement risk**

The Company deducts the value of collateral assets received from counterparties or customers from the value of assets with settlement risk when determining the value of assets with potential settlement risks if the contracts and transactions meet the following criteria:

- The counterparties, customers have collateral assets to secure for their obligations including cash, cash equivalents, valuable papers, transferable money market instruments, listed securities on the Stock Exchanges, Government bonds, or bonds underwritten by the Ministry of Finance; and
- The Company has the right to control, manage, use or transfer the collateral assets if the counterparties fail to settle the obligations according to the contractual schedules.

Value of collateral assets deducted from the value of assets with potential settlement risk is calculated as follows:

$$\text{Value of collateral assets} = \text{Asset quantity} * \text{Unit price} * (1 - \text{Market risk coefficient})$$

Asset value is determined in accordance with the requirements of Circular 87 as described in Note 3(c)(i).

Market risk coefficient is determined in accordance with the requirements of Circular 87 as disclosed in Note 4.

**Vietnam Investment Fund Management Joint Stock Company**  
**Notes to the Financial Safety Ratio Report as of 31 December 2018 (continued)**

**(iv) Increase in settlement risk value**

Settlement risk values are adjusted upward in the following cases:

- Increase by 10% if the value of term deposits, loans, undue receivables, reserve repurchase agreements, repurchase agreements to any organisation or individual and group of related organisations and individuals (if any) accounts for from 10% to 15% of the Company's equity;
- Increase by 20% if the value of term deposits, loans, undue receivables, reserve repurchase agreements, repurchase agreements to any organisation or individual and group of related organisations and individuals (if any), accounts for from 15% to 25% of the Company's equity;
- Increase by 30% if the value of term deposits, loans, undue receivables, reserve repurchase agreements, repurchase agreements to any organisation or individual and group of related organisations and individuals (if any), or to any individuals and entities related to such individuals (if any), accounts for 25% or more of the Company's equity.

**(v) Netting off value of assets with potential settlement risk**

The value of assets with potential settlement risk is netted off if:

- The settlement risk is related to the same counterparty;
- The settlement risk arises from the same type of transactions; and
- The netting off is agreed by the parties in writing.

**(e) Operational risk value**

Operational risk value is the value corresponding to the level of loss which may occur due to a technical or system error, human error during the operations, shortage of capital arising from expenses, losses from investment activities, or other objective reasons.

The operational risk value of the Company is calculated at the higher of:

- 25% of the Company's operating expenses for the last 12 month prior to the calculation date; and
- 20% of its legal capital.

Operating expenses include all costs incurred during the period after deducting:

- Depreciation and amortisation expenses;
- Additions to/(reversals of) allowance for diminution in the value of short-term financial investments;
- Additions to/(reversals of) allowance for diminution in the value of long-term financial investments; and
- Additions to/(reversals of) allowance for doubtful debts.

**Vietnam Investment Fund Management Joint Stock Company**  
**Notes to the Financial Safety Ratio Report as of 31 December 2018 (continued)**

**4. Market risk value**

Investment portfolio as of 31 December 2018		Risk coefficient (1)	Risk exposure (VND) (2)	Risk value (VND) (3)=(1)*(2)
<b>I.</b>	<b>Cash and cash equivalents, money market instruments</b>		<b>139,689,941,683</b>	<b>-</b>
1.	Cash	0%	12,207,432,094	-
2.	Cash equivalents	0%	127,482,509,589	-
3.	Valuable papers, transferable money market instruments and certificate of deposits	0%	-	-
<b>II.</b>	<b>Government bonds</b>		<b>-</b>	<b>-</b>
4.	Zero-coupon Government bonds	0%	-	-
5.	Government bonds: Government bonds (including bonds and construction bonds issued previously), Government bonds issued by governments of countries in the OECD or bonds guaranteed by the government or central bank of countries in the OECD, and bonds issued by IBRD, ADB, IADB, AFDB, EIB and EBRD	3%	-	-
<b>III.</b>	<b>Corporate bonds</b>		<b>-</b>	<b>-</b>
6.	Listed bonds with remaining terms to maturity of less than 1 year, including convertible bonds	8%	-	-
	Listed bonds with remaining terms to maturity of 1 year up to 3 years, including convertible bonds	10%	-	-
	Listed bonds with remaining terms to maturity of 3 to less than 5 years, including convertible bonds	15%	-	-
	Listed bonds with remaining terms to maturity of more than 5 years, including convertible bonds	20%	-	-
7.	Unlisted bonds with remaining term to maturity of less than 1 year, including convertible bonds	25%	-	-
	Unlisted bonds with remaining terms to maturity of 1 to 3 years, including convertible bonds	30%	-	-
	Unlisted bonds with remaining terms to maturity of 3 to 5 years, including convertible bonds	35%	-	-
	Unlisted bonds with remaining terms to maturity of more than 5 years, including convertible bonds	40%	-	-

**Vietnam Investment Fund Management Joint Stock Company**  
**Notes to the Financial Safety Ratio Report as of 31 December 2018 (continued)**

Investment portfolio as of 31 December 2018		Risk coefficient (1)	Risk exposure (VND) (2)	Risk value (VND) (3)=(1)*(2)
<b>IV.</b>	<b>Shares</b>		<b>90,955,787,971</b>	<b>14,494,497,957</b>
8.	Ordinary shares and preference shares of companies listed on the Ho Chi Minh City Stock Exchange; open-ended fund certificates	10%	48,577,324,771	4,857,732,477
9.	Ordinary shares and preference shares of companies listed on the Hanoi Stock Exchange	15%	20,511,823,200	3,076,773,480
10.	Ordinary shares and preference shares of unlisted public companies registered for trading on UPCOM	20%	-	-
11.	Ordinary shares and preference shares of public companies which have been registered for depository, but have not been listed or not yet registered for trading; shares of Initial Public Offerings (IPO)	30%	21,866,640,000	6,559,992,000
12.	Shares of other public companies	50%	-	-
<b>V.</b>	<b>Securities investment fund certificates</b>		-	-
13.	Public funds, including public securities investment companies	10%	-	-
14.	Member funds, securities investment companies	30%	-	-
<b>VI.</b>	<b>Securities restricted for trading</b>		-	-
15.	Securities temporarily stopped for trading	40%	-	-
16.	Delisted or cancelled securities	50%	-	-
<b>VII.</b>	<b>Other assets</b>		-	-
17.	Shares, contributed capital and other securities	80%	-	-
18.	Other investment securities	80%	-	-
<b>VIII.</b>	<b>Increase in risks (if any)</b>		-	-
	<b>TOTAL MARKET RISK (I+II+III+IV+V+VI+VII+VIII)</b>		<b>230,645,729,654</b>	<b>14,494,497,957</b>

5. Settlement risk value

1.	Settlement risk before due date as of 31 December 2018							Total risk value (VND)
	Type of transaction	(1)	(2)	(3)	(4)	(5)	(6)	
		0%	0.8%	3.2%	4.8%	6%	8%	
	Settlement risk coefficient							
1.	Term deposits, unsecured loans and receivables from securities trading and securities services	-	-	-	-	8,398,387,089	567,637,482	
2.	Securities lending/Other arrangements with similar nature	-	-	-	-	-	-	
3.	Securities borrowings/Other arrangements with similar nature	-	-	-	-	-	-	
4.	Reverse repurchase agreements/Other arrangements with similar nature	-	-	-	-	-	-	
5.	Repurchase agreements/Other arrangements with similar nature	-	-	-	-	-	-	
6.	Margin loans (lending to customers to purchase securities)/Other arrangements with similar nature	-	-	-	-	-	-	
	<b>Sub-total</b>	-	-	-	-	8,398,387,089	567,637,482	
II.	<b>Overdue settlement risk as of 31 December 2018</b>							
	<b>Overdue status</b>	<b>Risk coefficient (%)</b>		<b>Risk exposure (VND)</b>		<b>Risk value (VND)</b>		
1.	0 - 15 days after the due date for payment/transfer of securities	16%	-	-	-	-	-	
2.	16 - 30 days after the due date for payment/transfer of securities	32%	-	-	-	-	-	
3.	31 - 60 days after the due date for payment/transfer of securities	48%	-	-	-	-	-	
4.	Above 60 days after the due date for payment/transfer of securities	100%	-	-	-	-	-	
	<b>Sub-total</b>	<b>100%</b>	-	-	-	-	-	

Vietnam Investment Fund Management Joint Stock Company  
Notes to the Financial Safety Ratio Report as of 31 December 2018 (continued)

5. Settlement risk value (continued)

III.	Other increase in settlement risk value (if any) as of 31 December 2018			
	Details by counterparty	Increase in market risk value (%)	Risk exposure (VND)	Risk value (VND)
1	Term deposits at Vietnam Investment and Development Commercial Joint Stock Bank	30%	5,065,813,315	1,519,743,995
2	Term deposits at Vietnam International Commercial Joint Stock Bank	10%	2,162,187,945	216,218,795
	<b>Sub-total</b>		<b>7,228,001,260</b>	<b>1,735,962,790</b>
<b>TOTAL SETTLEMENT RISK (I+II+III)</b>				<b>10,701,987,361</b>

- (1) Settlement risk value applicable to the Government, issuing organisations guaranteed by the Government or the Ministry of Finance, the State Bank of Vietnam, Governments and Central banks of OECD countries, People's Committees of provinces and cities under central authority;
- (2) Settlement risk value applicable to the Stock Exchanges, Vietnam Securities Depository;
- (3) Settlement risk value applicable to credit institutions, financial institutions, and securities trading companies established in the OECD countries;
- (4) Settlement risk value applicable to credit institutions, financial institutions, and securities trading companies established outside the OECD countries;
- (5) Settlement risk value applicable to credit institutions, financial institutions, and securities trading companies established and operating in Vietnam; and
- (6) Settlement risk value applicable to other organisations and individuals.



**Vietnam Investment Fund Management Joint Stock Company**  
**Notes to the Financial Safety Ratio Report as of 31 December 2018 (continued)**

**6. Operational risk value**

<b>No.</b>	<b>Items</b>	<b>VND</b>
<b>I.</b>	<b>Total operating expenses for the year ended 31 December 2018</b>	<b>137,417,719,919</b>
<b>II.</b>	<b>Deductions from total operating expenses</b>	<b>2,652,651,844</b>
1.	Depreciation and amortisation expenses	1,900,947,883
2.	Additions to /(reversals of) allowance for diminution in the value of short-term securities investments	751,703,961
3.	Additions to/(reversals of) allowance for diminution in the value of long-term securities investments	-
4.	Additions to/(reversals of) allowance for doubtful debts	-
<b>III.</b>	<b>Total operating expenses after deductions (III = I – II)</b>	<b>134,765,068,075</b>
<b>IV.</b>	<b>25% of total operating expenses after deductions (IV = 25% III)</b>	<b>33,691,267,019</b>
<b>V.</b>	<b>20% of legal capital of the Company</b>	<b>5,000,000,000</b>
<b>TOTAL OPERATIONAL RISK (=Max {IV, V})</b>		<b>33,691,267,019</b>

**Vietnam Investment Fund Management Joint Stock Company**  
**Notes to the Financial Safety Ratio Report as of 31 December 2018 (continued)**

**7. Liquid capital**

No.	Items	Liquid capital as of 31 December 2018		
		Liquid capital (VND)	Deductions (VND)	Additions (VND)
<b>A.</b>	<b>Equity</b>			
1.	Share capital, excluding redeemable preference shares (if any)	229,512,030,000		
2.	Capital surplus, excluding redeemable preference shares (if any)	(60,690,000,000)		
3.	Treasury shares	(14,740,000,000)		
4.	Reserve to supplement charter capital (if any)	3,756,848,318		
5.	Investment and development fund (if any)	-		
6.	Financial reserve	11,795,121,636		
7.	Other equity funds	-		
8.	Retained profits	110,910,443,072		
9.	Allowance for diminution in the value of assets	751,703,961		
10.	Differences from fixed asset revaluation	-		
11.	Foreign exchange differences	-		
12.	Convertible debts			-
13.	Deductions or additions to investments as described in (i)		751,703,961	12,189,830,523
14.	Other equity (if any)	-		
<b>1A.</b>	<b>Sub-total</b>			<b>292,734,273,549</b>
<b>B.</b>	<b>Current assets</b>			
<b>I</b>	<b>Cash and cash equivalents</b>			
<b>II</b>	<b>Short-term investments</b>			
1.	Short-term investments			
	Securities with potential market risk as set out in Clause 2 of Article 9			
	Securities deducted from liquid capital as set out in Clause 5 of Article 6			-
2.	Allowance for diminution in the value of short-term investments			

**Vietnam Investment Fund Management Joint Stock Company**  
**Notes to the Financial Safety Ratio Report as of 31 December 2018 (continued)**

No.	Items	Liquid capital as of 31 December 2018		
		Liquid capital (VND)	Deductions (VND)	Additions (VND)
<b>III</b>	<b>Accounts receivable - short-term, including receivable from entrusting activities</b>			
1.	Accounts receivable from customers			
	Accounts receivable with remaining terms to maturity of 90 days or less			
	Accounts receivable with remaining terms to maturity of more than 90 days		-	
2.	Prepayments to suppliers		6,973,157,951	
3.	Receivables from management activities			
	Receivables from management activities with remaining terms to maturity of 90 days or less			
	Receivables from management activities with remaining terms to maturity of more than 90 days		-	
4.	Short-term intra-company receivables			
	Intra-company receivables with remaining terms to maturity of 90 days or less			
	Intra-company receivables with remaining terms to maturity of more than 90 days		-	
5.	Accounts receivable from securities trading activities			
	Accounts receivable from securities trading activities with remaining terms to maturity of 90 days or less			
	Accounts receivable from securities trading activities with remaining terms to maturity of more than 90 days		42,368,430,880	
6.	Other receivables			
	Other receivables with remaining terms to maturity of 90 days or less			
	Other receivables with remaining terms to maturity of more than 90 days		-	
7.	Allowance for doubtful debts			
<b>IV.</b>	<b>Inventories</b>		-	

**Vietnam Investment Fund Management Joint Stock Company**  
**Notes to the Financial Safety Ratio Report as of 31 December 2018 (continued)**

No.	Items	Liquid capital as of 31 December 2018		
		Liquid capital (VND)	Deductions (VND)	Additions (VND)
<b>V.</b>	<b>Other current assets</b>			
1.	Short-term prepayments		2,739,828,700	
2.	Deductible value added tax			
3.	Taxes and other receivables from the State Treasury			
4.	Other current assets			
4.1.	Advances			
	Advances with remaining terms of 90 days or less			
	Advances with remaining terms of more than 90 days		315,999,654	
4.2.	Other current assets			
<b>1B.</b>	<b>Sub-total</b>			<b>52,397,417,185</b>
<b>C.</b>	<b>Long-term assets</b>			
<b>I.</b>	<b>Long-term receivables, including receivable from entrusting activities</b>			
1.	Accounts receivable			
	Accounts receivable with remaining terms to maturity of 90 days or less			
	Accounts receivable with remaining terms to maturity of more than 90 days		-	
2.	Allocated capital at dependent units		-	
3.	Intra-company receivables			
	Intra-company receivables with remaining terms to maturity of 90 days or less			
	Intra-company receivables with remaining terms to maturity of more than 90 days		-	
4.	Other receivables			
	Other receivables with remaining terms to maturity of 90 days or less			
	Other receivables with remaining terms to maturity of more than 90 days		1,109,223,200	
5.	Allowance for doubtful debts			
<b>II</b>	<b>Fixed assets</b>		<b>8,846,294,687</b>	
<b>III.</b>	<b>Investment property</b>		-	

**Vietnam Investment Fund Management Joint Stock Company**  
**Notes to the Financial Safety Ratio Report as of 31 December 2018 (continued)**

No.	Items	Liquid capital as of 31 December 2018		
		Liquid capital (VND)	Deductions (VND)	Additions (VND)
<b>IV.</b>	<b>Long-term investments</b>			
1.	Investments in subsidiaries		-	
2.	Investments in joint ventures		-	
3.	Investments in associates, jointly controlled entities		-	
4.	Long-term securities investments			
	Securities with potential market risks as set out in Clause 2 of Article 9			
	Securities deducted from liquid capital as set out in Clause 5 of Article 6		-	
5.	Long-term investments in foreign operations		-	
6.	Other long-term investments		-	
7.	Allowance for diminution in the value of long-term investments			
<b>V.</b>	<b>Other long-term assets</b>			
1.	Long-term prepaid expenses		925,635,211	
2.	Deferred tax assets		3,032,151,971	
3.	Long-term deposits		-	
	Assets being qualified in the audited financial statements but not yet included in the deductions pursuant to Article 6		-	
4.	Other long-term assets		10,450,000,000	
<b>1C.</b>	<b>Sub-total</b>			<b>24,363,305,069</b>
<b>LIQUID CAPITAL = 1A-1B-1C</b>				<b>215,973,551,295</b>

**Vietnam Investment Fund Management Joint Stock Company**  
**Notes to the Financial Safety Ratio Report as of 31 December 2018 (continued)**

**(i) Additions to and deductions from securities investments**

Details of additions to and deductions from securities investments which were added back/deducted from the liquid capital as of 31 December 2018 are as follows:

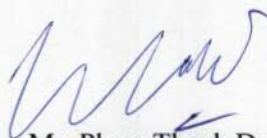
	At 31/12/2018		Differences from revaluation for the year ended 31/12/2018	
	Cost VND	Market value VND	Deductions VND	Additions VND
Unlisted fund certificates	25,743,959,753	33,010,038,521	-	7,266,078,768
Listed shares and shares registered for trading on UPCOM	32,819,370,456	36,079,109,450	(751,703,961)	4,011,442,955
Shares of public companies which have not been listed or registered for trading	20,954,331,200	21,866,640,000	-	912,308,800
	79,517,661,409	90,955,787,971	(751,703,961)	12,189,830,523

**8. Approval of Financial Safety Ratio Report**

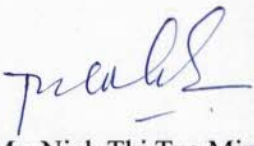
The Financial Safety Ratio Report was approved by the Company's Board of Directors on 25 March 2019.

25 March 2019

Prepared by:

  
 Mr. Pham Thanh Dung  
 Chief Accountant

Reviewed by:

  
 Ms. Ninh Thi Tue Minh  
 Internal Control

Approved by:

  
  
 Mr. Tran Thanh Tan  
 Chief Executive Officer

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