VIETNAM SECURITIES INVESTMENT FUND (VF1)

No.: 04/VF1-2013/NQĐH

SOCIALIST REPUBLIC OF VIETNAM Independence – Freedom – Happiness

HCMC, March 21, 2013

RESOLUTION

ANNUAL GENERAL MEETING 2012

VIETNAM SECURITIES INVESTMENT FUND (VF1)

- Pursuant to Securities Law no. 70/2006/QH11 dated 29 June 2007 by Nation Assembly and amended, supplemented on 24 November 2010;
- Pursuant to Circular no. 224/2012/TT-BTC dated 26 December 2012 by Finance Ministry;
- Pursuant to License for Establishing and Issuing fund certificate of Vietnam Securities Investment Fund no. 01/UBCK-GCN dated 20 December 2004 by the SSC;
- Pursuant to Meeting Minute no. 03/VF1-2013/BBDH dated 21 March 2013.

RESOLUTES

The General Meeting unanimously passed the Resolution as follows:

Article 1: Audited Financial Statements

The General Meeting unanimously agreed VF1 Audited Financial Statements in 2012.

Article 2: Performance result in 2012

VF1 fund performance result was approved as follow:

NAV PERFORMANCE

At the end of fiscal year 2012, VF1's Net Asset Value reached VND 1,520.1 billion, equivalent to VND15,201 per unit, increased 17.1% compared to that at the beginning of the year.

In 2012, the discount ratio between VF1's market price and net asset value showed a significant gain from the level of 51% at 31/12/2011 up to 30% at 31/12/2012 and the average 52-week discount ratio was around 44%. Also, the 2012 VF1's average volume increased to 118,000 fund unit per day from 2011 average volume of 80,000 fund unit per day.

OPERATION REPORT

With the concentration to increase portfolio's net asset value in a sustainable and stable way, VF1 has been investing into the above well-performing sectors and increased their proportion in NAV. In detail, proportion of Food & Beverage was up to 16% NAV (2011: 9.8% NAV) sector of Materials increased 2.7% NAV up to 21.7% NAV at 31/12/2012, sector of Deversified Financials increased to 7% NAV and sector of Retailing increased to 5.8% NAV at the year end. Also, according to the forecast that sector of Real estate and Transportation would suffer more challenges in 2012, VF1 has actively decreased proportion of Real estate from 20.2% NAV down to 9.7%NAV and reduced 2% in proportion of Transportation sector down to 0.6% NAV at the end of 2012.

Along with maintaining net asset value's growth and portfolio's stability, VF1 focused to enhance portfolio's concentration from 40 investments at 31/12/2011 down to 29 investments at 31/12/2012, divested most of small cap, poor liquidity, and unlisted stocks.

Thus, proportion of unlisted stocks was 10.6% NAV at 31/12/2011 down to 5.2% NAV at 31/12/2011. Moreover, proportion of illiquid stocks decreased from 28% NAV down to 18% NAV at the year end.

During the year of 2012, VF1 completely existed sector of Consumer Durables & Apparel and Banks to mitigate the two sectors' negative effect to the VF1 portfolio's performance. Moreover, VF1 kept a low proportion in sector of Telecommunication services, Pharmaceuticals & Healthcare due to their stocks' low liquity.

The bond holding of 1.9% NAV was convertible bond which are converted into listed stocks within 2013 to increase portfolio's liquidity. Cash holding as at 31/12/2012 rose to 20.7% NAV to decrease risk exposure and prepare for new investment opportunities.

Article 3: Profit distribution in 2012 for VF1

The AGM approved the profit distribution as follow: According to VF1 operation result in 2012, fund charter and current law regulations, VF1 has accumulated loss and do not pay dividend for the year 2012.

Article 4: Action plan in 2013 for VF1

The General Meeting unanimously agreed the 2013 action plan of VF1 with two key missions:

- To maintain stability and increase net asset value of the Fund.
- To increase the liquidity of the Fund's investment portfolio.

To perform these tasks, besides prioritizing to choose value stocks of big size capitalization, VF1 will focus on disbursing in companies that have good fundamental indicators, strong cash flows, focus on core business investment, high transparency, good reputation and are leaders in the sectors.

VF1 will continue to adjust portfolio's allocation to ensure the balance between profits and risks of the investments. Especially, VF1 will divest investments in companies of low efficiency growth or those sufferfrom macroeconomic changes.

Furthermore, VF1 will continue to monitor the market closely and review fund's current investments to make sure that the portfolio's stocks is highly liquid, equivalent to the Fund size. Moreover, VF1 will divest illiquid investments to enhance the portfolio's liquidity.

Article 5: Approved guidelines for converting VF1 into open-ended fund

The AGM approved guidelines to convert from open-end fund and closed-end fund to authorize the Board of Representatives to instruct the fund management company to prepare detail proposal at appropriate time.

Article 6: Auditor selection for VF1 Investment Fund in 2013

The General Meeting unanimously authorized the BOR to select the auditor for VF1 Investment Fund in 2013 among PWC, KPMG and EY.

Article 7: Budget plan for BOR in 2013

The operating budget of the Board of Representatives in 2013 is 972,117,608 are computed based on the structure of Representative Committee of 6 members and 1 secretary.

In the case of changing in BOR member's quantity, this budget will be changed according to the following formula:

New Budget = Proposed Budget / 7 * [the number of members in the new BOR]

Article 8: Amendment, supplement to the Fund Charter

The Annual Meeting unanimously passed the amendment and supplement to the Fund Charter as details below:

 Amendment, supplement to Item "Legal basis" of the Charter: To update, supplement the new laws promulgated. The establishment and operation of Vietnam Securities Investment Fund (VF1) and relevant issues are governed by the following regulations:

- Law on Securities issued by the National Assembly of the Social Republic of Vietnam, No. 70/2006/QH 11, dated 29 June 2006;
- Law No. 62/2010/QH12, amending, supplement a number of articles of Law on Securities issued by the National Assembly of the Social Republic of Vietnam, dated 24 Nov 2010 and takes effect from 01 July 2011;
- Decree No. 58/2012/ND-CP of the Government dated 20 July 2012 providing detailed a number of articles of the law on securities and took effect from 15 September 2012;
- Circular No. 212/2012/TT-BTC of the Ministry of Finance dated 5 December 2012 guiding the establishment, organization and operation of the fund management company and took effect from 1 March 2013;
- Circular No. 125/2011/TT-BTC of the Ministry of Finance dated 5 September 2011 promulgating the regulation of accounting regime applicable to Fund Management Company and took effect from 01 January 2012;
- Circular No. 224/2012/TT-BTC of the Ministry of Finance dated 26 December 2012 guiding the establishment and management of closed-end the Fund and member the Fund and took effect from 15 March 2013;
- Circular No. 183/2011/TT-BTC of the Ministry of Finance dated 16 December 2011 guiding the establishment and management of opened-end the Fund and took effect from 01 March 2013;
- Decree No. 14/2007/ND-CP of the Government dated 19 January 2007 providing detailed regulations for implementation of a number of articles of the law on securities;
- Decree No. 84/2010/ND-CP of the Government dated 02 August 2010, amending and supplement a number of articles of Decree No. 14/2007/ND-CP providing detailed regulations for implementation of a number of articles of the law on securities and takes effect from 20 September 2010;
- Decree No. 85/2010/ND-CP of the Government dated 02 August 2010 on penalties for administrative offences in securities and securities market sector;
- Decision No. 35/2007/QD-BTC of the Ministry of Finance dated 15 May 2007 issuing Regulations on organization and operation of Fund Management Company;
- Decision No. 125/2008/QD-BTC of the Ministry of Finance dated 26 December 2008 amending and supplementing some articles of the Regulation on Organization and Operation of Fund Management Company promulgated with Decision No. 35/2007/QD-BTC on 15/5/2007;
- Decision No. 62/2005/QD-BTC of the Ministry of Finance dated 14 Sep 2005 promulgating the regulation of accounting regime applicable to Fund Management Company;
- Decision No. 45/2007/QD-BTC of the Ministry of Finance dated 05 June 2007 issuing Regulations on establishment and management of Securities Investment Fund;
- Decision No. 63/2005/QD-BTC of the Ministry of Finance dated 14 Sep 2005 promulgating the regulation of accounting regime applicable to Securities Investment Fund;
- Decision No. 55/2009/QD-TTg of the Prime Minister of Vietnam dated 15 April 2009 on the Foreign Investors' participation rates in Vietnam's securities market;
- Circular No. 213/2012/TT-BTC of the Ministry of Finance dated 06 December 2012 guiding operation of foreign investors on Vietnamese securities market and took effect from 15 February 2013;
- Decision No. 121/2008/QD-BTC of the Ministry of Finance dated 24 December 2008, promulgating the Regulation on activities of foreign investors on Vietnam's securities market;

- Decision No. 88/2009/QD-TTg of the Prime Minister promulgating the Regulations on capital contribution and share purchase of foreign investment in Vietnam enterprises;
- Decision No. 15/2008/QD-BTC of the Ministry of Finance dated 27 March 2008 issuing Regulations on Securities practise;
- Circular No. 52/2012/TT-BTC of the Ministry of Finance dated 05 April 2012 guiding the disclosure of information on securities market and took effect from 01 June 2012;
- Other relevant legal documents.
- 2. <u>Amendment, supplement to Article 10 of the Charter:</u> To be adjusted to fit the new legal documents (Circular No. 224/2012/TT-BTC).

Article 10: Investment Policies

VF1 will focus on the following sectors (these may change in line with investment strategy for each period):

- a. Manufacturing and processing of agricultural, forestry, and aquatic products;
- b. Banking and finance;
- c. Tourism and hotels;
- d. Healthcare and education;
- e. Consumer products;
- f. Transportation;
- g. Public utilities;
- h. Real estates;
- i. Money market instruments.
- j. Other sectors stipulated by current law;
- 2. VF1 is allowed to invest in the following financial assets in Vietnam:
 - a. Deposit at commercial banks as prescribed in banking legislation;
 - b. Money market instruments including valuable papers, transferable instruments as prescribed in legal regulations in the field of banking.
 - c. Government bonds, bonds underwritten by the Government, municipal bonds;
 - d. Listed shares, registered shares for trading, listed bonds on Vietnam Securities Exchanges;
 - e. Public company' unlisted shares, shares unregistered for trading; corporate bonds issued to the public; shares of joint-stock company, equity capital in limited liability company;
 - f. Other types of shares as regulated by law and guidance of the Ministry of Finance;
- 3. The Fund Management Company is only allowed to deposit and invest monetary market instruments as prescribed in point a and point b, Clause 2 herein in commercial banks named in the list approved by Board of Representatives.
- **3.** Amendment, supplement to Article 11 of the Charter: To be adjusted to fit the new legal documents (Circular No. 224/2012/TT-BTC).

Article 11: Investment Restrictions

VFM will only use the capital of VF1 to invest into securities or other instruments that is in accordance with the law and the Fund's Charter. Therefore, restrictions for VF1 investments are:

1. Based on the size of VF1

- No more than 20% of the total asset value of the Fund shall be invested in currently circulating securities of a single issuing organization;
- No more than 30% of the total asset value of the Fund shall be invested in company in the same group or with mutual ownership relationship;
- No more than 10% of the total asset value of the Fund shall be invested in real-estates;
- Not to use capital and assets of the Fund to provide loan or guarantee for any loan;
- Not to invest not more than 10% of the total asset value of the Fund in securities of company conducting private offering;
- VF1 shall not borrow loans to finance investment project except for a short-term loan to pay for necessary expenses. However, in all case the total value of short-term loans must not exceed 5 per cent of total NAV and the maximum term of such loan shall be 30 days.

Based on the size of investment

- To invest not more than 15% of total circulating securities of a single issuing organization, except for government bonds;
- Not to invest in VF1's Fund Certificate or Fund Certificates of other securities investment fund:
- Not to use assets of VF1 for the purpose of joint venture, business cooperatation or investment in VF1 itself or in an economic organization being the Related person of VFM, Member of the Board, General Director, Deputy General Director of VFM, Fund management practitioners at VFM.
- 3. There may be a deviation in the permitted investment structure of VF1 but such deviation shall not exceed 15% of the investment restrictions. The deviation must be the result of an increase or decrease in the market value of investment assets, and the change in value must be a result of the exercise of preferential rights of investment assets and of lawful payments made by the Fund. Fund manager shall be liable to report the above deviation to the SSC. Within 03 months from the date the deviation arises, VFM must adjust the investment portfolio to ensure the compliance with the investment restrictions set forth in Clause 1 and 2 of this Article.
- 1. The structure of VF1's portfolios must ensure:
 - a) Not to invest more than fifteen percent (15%) of the total outstanding securities of such issuer, excluding Government bonds;
 - b) Not to invest more than twenty percent (20%) of the total value of The Fund' assets in types of securities and assets if regulated in Point a and Point b Clause 2 of Article 10 by the same issuer, excluding Government bonds;
 - c) Not to invest more than thirty percent (30%) of the fund's total value of assets in assets as prescribed in Points a, b, d, e and f Clause 2 of Article 10, issued by a group or a group of company having ownership relationships with each other;
 - d) Not to invest more than ten percent (10%) of the total value of Fund's assets in real estate and financial assets as prescribed in point e, Clause 2 of Article 10;
 - e) Not to use The Fund' assets and capital for lending or securing any loan, except for investments in deposits as prescribed in point a, Clause 2 of Article 10; not to use The Fund' assets for carrying out margin (leverage) trading or carrying out short sales;
 - f) Not to invest in certificates of such the Fund themselves; to invest in securities investment Fund, securities investment company established and operating in Vietnam;
 - g) If the fund is registered as a foreign investor as in Clause 3 Article 3 of Circular No. 224/2012/TT-BTC, fund has to obey legal regulations of foreign ownership limit in investment.
- 2. The Fund Management Company is not allowed to borrow money to support activities of the fund, except for short-term loans aimed at covering necessary expenses of the Fund. The total

- value of short-term loans of the fund must not exceed five percent (5%) of the Fund's net asset value at any time and the loan term shall be not more than thirty (30) days.
- 3. Except for cases as prescribed in Points e,f and g, Clause 1 hereof, the investment structure of a fund may vary but not more than fifteen (15%) compared to investment limits prescribed at clause 1 hereof and due to the following causes:
 - a) Fluctuations in market prices of portfolio assets;
 - b) Carried out Fund's legal payments;
 - c) Consolidation, merger, purchasing fund certificates, tender offer of issuers;
 - d) The Fund are newly registered for establishment or the capital increase or the splitting, consolidation, merger of the Fund, of which its operation period is less than six (06) months, from the date of issue of certificate of fund establishment registration or certificate for business register; effective adjustment date;
 - d)The Fund are under asset liquidation process to be dissolve.
- 4. The Fund Management Company must complete the readjustment of portfolio in order to ensure incompliance with the regulations at Clause 3 hereof within three (03) months after variations occur in accordance with provisions of Clause 1 hereof.
- 5. In the event that variations occur as result of non-compliance of Fund Management Company with investment limits as prescribed by legal regulations or The Charter, Fund Management Company must re-adjust portfolios within fifteen (15) days, from the occurrence of such variations. Fund Management Company must pay damages to the Fund (if any) and bear all expenses incurred in connection with the readjustment of portfolios. If any profit is realized, Fund Management Company must make accounting for the Fund in a prompt manner.
- 6. Within five (05) days, from the date of completing the readjustment of portfolios, Fund Management Company must announce information in the manner prescribed at Clause 4, Article 3 of this Circular, as well as report to the SSC variations in the portfolio structure, causes, the time of arising or detecting affairs, damage degree and compensate to the Fund (if any) or remedy measures, the time for implementation and remedy results. Such report must be verified by a custodial bank.
- 7. When conducting purchases and sales of assets for the Fund, Fund Management Company must comply with the following provisions:
 - a) For securities listed, registered for trading on Stock Exchanges, such purchases, sales must be conducted through a central trading system of Stock Exchanges;
 - b) For assets which are not securities listed, registered for trading, or in private placement, Fund Management Company must seek a written approval from Board of Representatives on expected price range, trading time, partners, traded assets prior to conducting the transactions.
- **4.** Supplement 2 Clauses to Article 14 of the Charter: To be adjusted to fit the new legal documents (Circular No. 224/2012/TT-BTC).

Article 14: Rights and Obligations of Investors

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- 3. Investors or groups of investors holding more than 10% of fund certificates in circulation for at least six (06) consecutive months shall have the following rights:
 - a) To appoint any person to Board of Representatives;
 - b) To consider and excerpt books of minutes and resolutions of Board of Representatives, annual financial statements and reports of Custodian Banks;

- c) To request the fund management company calling of Extraordinary General Meetings of Investors in the following cases;
 - Having authentic bases on which the Fund Management Company, Custodial bank violate rights of investors, or obligations of the Fund Management Company, Custodial bank or make decisions beyond regulations in fund charter, supervision contract or assigned by investors meeting; causing losses to the Fund;
 - Board of Representatives exceeds term more than six (06) months but an alternative board has not been elected:
 - Other cases as provided at the Charter.
- d) To request The Fund Management Company, Custodial bank to explain extraordinary issues related to the Fund's assets and asset management and transactions. The fund management company, Custodial bank must respond the investors in written within fifteen (15) days upon the receipt of the letter.
 - d)Recommend issues to be incorporated in the agenda of the General Meeting of Investors. The recommendations should be made in written and sent to the fund management company as least three (03) working days prior to the date of the meeting, except otherwise stipulated in the Charter;
- e) Other rights and obligations are as regulated in the Charter.
- 4. The request on petition of General Meetings of Investors or group of Investors as in Clause 3 of this Article must be made in writing and specify full name and permanent address, number of valid ID Card, Passport or other valid personal identification documents of the individual investor; name, head office address, nationality, number of the establishment decision or business registration number for the institutional investor; fund certificates holdings and holding period of each investor, fund certificate holdings of the group of investors and holding percentage in the Fund's fund units in circulation; bases and reasons for convention of General Meetings of Investors. Such request must be accompanied by documents, evidences on violations of The Fund Management Company, Custodial bank, violation degrees or on decisions made beyond their authority.
- 5. <u>Amendment, supplement to Clause 2 of Article 20 of the Charter:</u> To be adjusted to fit the new legal documents (Circular No. 224/2012/TT-BTC).

Article 20: Annual General Meetings of Investors

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- 2. The annual General Meeting of Investors shall be convened by the Board of Representatives of the Fund and held within ninety (90) days as from the last day of the fiscal year thirty (30) days from the date of having opinions of independent auditor's approval on annual financial statement.
- **6.** <u>Amendment, supplement to Article 22 of the Charter:</u> To be adjusted to fit the new legal documents (Circular No. 224/2012/TT-BTC).

Article 22: Rights and duties of the General Meeting of Investors

The General Meeting of Investors shall have the following rights:

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- 9. To change increase the fee payable to the Fund Management Company, and custodian bank;
- 10. To make decisions on remuneration and operating costs of the Board of Representatives of the Fund. The total remuneration and operating cost of the Board must not exceed the total annual operational budgets of Board of Representatives approved by the General Meeting of Investors;

. . .

13. To approve the selection of an accredited auditor to audit the annual financial statements of the Fund, *independent valuation entities (if any)*;

. . .

- 15. Making decisions on contracts, transactions between fund and investors holding more than 35% of the number of fund units outstanding; between authorized representatives and related people of such investors. In this case, related investors are not entitled to voting: Contracts or transactions shall be approved when investors representing at least 65% of the total number of remaining votes agree;
- 16. Judging and sanctioning violations of Fund Management Company, Custodial bank and Board of Representatives causing losses to the Fund;
- 17. Other issues under their authority as prescribed by legislation on securities, and the Charter.
- 7. <u>Amendment, supplement to Clause 3 of Article 24 of the Charter:</u> To be adjusted to fit the new legal documents (Circular No. 224/2012/TT-BTC).

Article 24: Decisions of General Meeting of Investors

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- 3. A decision of the General Meeting of Investors shall be passed at a meeting when there is at least sixty five percent (65%) of total agreeing votes of all participants the following conditions are satisfied:
 - a) It is approved by the number of investors representing at least 51% of the total number of voting rights of the investors attending the meeting and of investors participating in voting via other forms;
 - b) In the case of a decision on amending or supplementing the Fund Charter, or on dissolution, merger or consolidation of the Fund, it is approved by the number of investors representing at least 65% of the total number of voting rights of all investors attending the meeting and of Investors participating in voting via other forms.
- 8. <u>Amendment, supplement to Clause 6 of Article 25 of the Charter:</u> To be adjusted to fit the new legal documents (Circular No. 224/2012/TT-BTC).
 - 6. Within fifteen (15) business days since the change in the Board of Representatives, the Board of Representatives must announce public (post on VFM's website) to investors and report to the SSC, HOSE and Custodian Bank.
- Amendment to Point k, Clause 1 of Article 27 and supplement one Clause to Article 27 of the
 Charter: To be adjusted to fit the new legal documents (Circular No. 224/2012/TT-BTC).

Article 27: Rights and Duties of Board of Representatives

 Board of Representatives is a board that represents interests of the investors. Board of Representatives shall have the following rights and obligations:

. . .

- k. To comply regulation on disclose information of VF1 Fund Certificates' transactions which it is implemented by the member of the Board of Representatives and affiliated persons, namely:
- + Before implementing any VF1 Fund Certificates' transaction (giving as gifts, donation, inheritance, transfer or receipt of the right to purchase additionally issued fund certificates...), the member of Board of Representatives shall report such to the SSC, HOSE and VFM on the standard form issued by HOSE, no later than three (03) working days before the projected trading date. The projected trading duration is *thirty* (30) days two (2)

- months from the registered trading date and the first trading session may be conducted only twenty four (24) hours after the information disclosure is made at the HOSE.
- + Within three (03) business days after the completion of the VF1 Fund certificates' transaction, the member of Board of Representatives must report the trading results to SSC, HoSE and VFM on the standard form issued by HOSE.
- + In the case of no transaction has been implemented, the member of Board of Representative also must report the causing reasons to SSC, HOSE within three (03) days since the last day of estimated trading period.

...

- 4. The procedures for nomination of Board of Representatives shall comply with the provisions of Law of Enterprise and Securities applies to Board of Representatives.
- **10.** <u>Amendment, supplement to Article 35 of the Charter:</u> To be adjusted to fit the new legal documents (Circular No. 212/2012/TT-BTC).

Article 35: Limit operation of Fund Management Company

- 1. The Fund Management Company must be not a Related Person to the Custodian Bank.
- Members of the Board of Management, internal audit department's staffs, supervisory board (if any), the Executive Board and employees of the fund management company must not work in the departments providing services of custodian, supervision, fund administration at these banks, and vice versa General Director, Deputy General Director, Operator of Fund Management Company will not concurrently work at the Custodian Bank.
- 3. Related person of the Fund Management Company, Fund management practitioners, person working for Fund Management Company are only permitted to buy, sell Fund certificate through the trading system by the method of matching orders at the HoSE. The related persons of fund management company are allowed to trade only public fund certificates which are managed by the company. Unless the transaction is in the public purchasing offerring or in the initial public offerring, these transactions are carried out through the trading system at the Stock Exchange.
- 4. Except for the purchase and sales mentioned in Clause 3 of this Article, Related persons of Fund Management Company, Fund management practitioners, person working for Fund Management Company can not be the in other transaction with the Fund. The Fund management company, parent company, subsidiaries, joint ventures, associated company, Members of the Management Board, supervisory board, the Executive Board and employees of the company is allowed and purchase only the assets in the entrusted asset portfolio or sold to the portfolio of entrusting customers which is managed by the the company according to the following principles:
 - a) Centralized order-matching method implemented through trading system at the Stock Exchange;
 - b) In case of put-through transaction or unlisted securities or unregistered securities for trading on the Stock Exchange, it must be approved in writing by Board of Representatives. The approval must mention the type traded assets, the method of determining the price, fees, partners or criteria for determining trading partners, the time to implement the transaction, the other conditions (if any).
- 5. All transactions of members of the Board of Management, General Director, Deputy General Director, Fund management practitioners and staffs of the Fund Management Company must be reported to the internal inspection division prior to and right after the transaction is made and must be centralized control at the Company under the supervision of internal inspection division. All securities transactions made by members of the Executive Board, employees of the fund management company must be reported to the internal control department before and after the transaction. Report on individual transactions must include information on the type (code) of securities, the quantity and value of transactions, total transaction value, the time to implement

the transaction, method of implementation, number of transaction account, Securities company where the transaction accounts are opened. Report on individual transactions must be stored and centrally managed at the department of internal control and provide for the State Securities Commission upon request.

- 6. When the Fund Management Company performs any transaction involving the assets of the Fund, members of the Board, *Executive Board* the General Direction, Deputy General Direction, Fund management practitioners and all staffs of the Fund Management Company do not have right to request for or receive, under his/her individual or Fund Management Company's behalf, any remuneration, profits or benefits from the performance of any transaction involving the assets of the Fund provided by a third party, except for the fee, bonus as specified in the Charter.
- 7. The Fund Management Company shall not:
 - a) Use Fund's assets to invest in the Fund itself.
 - b) Use Fund's assets to invest in other public Funds managed by itself.
 - c) Use the company's assets, Fund's assets under the investment portfolio managed by itself to invest in the Fund.
- 8. The Fund Management Company shall not use assets of the Fund to provide loan, guarantee for any loan of the Company, Related person of Company, or to pay any debt for any related person of the Company or of any third party.
- 7. The Fund Management Company is not allowed to borrow money to support activities of the fund, except for short-term loans aimed at covering necessary expenses of the Fund. The total value of short-term loans of the fund must not exceed five percent (5%) of the Fund's net asset value at any time and the loan term shall be not more than thirty (30) days.
- 9. The Fund Management Company must control and ensure the expenses in any transaction involving the assets of the Fund remained at a reasonable rate and not higher than the average rate in the market place.
- 408. The Fund Management Company must comply with the investment restrictions in Fund management operation as set forth at Article 11 of this Charter.
- 9. The Fund management company is not allowed authorize to outsource the organizations in the territory of Vietnam to provide securities investment consultancy service, Fund's asset management service.
- 10. In the management of Fund's assets, the fund management company must ensure that:
 - a) It shall not use the Fund's assets to invest in the other fund managed by them;
 - b) It shall not use the Fund's assets to invest in public funds managed by them, or vice versa.
 - c) It shall not use assets of public funds to invest in the fund management company itself; shall not invest in the organizations as related persons of the fund management company; shall not invest in the organizations that the members of the Management Board, members of the Executive Board, and employees of the company are shareholders or members holding more than ten percent (10%) of the charter capital;
 - d) It shall not use entrusting assets to lend under any form, guarantee for the loans in any form or make payment for the debt obligations of the fund management company, the concerned persons of the fund management company, other organizations and individuals;
 - This provision shall not apply in the case of lending in the form of investment of deposits in the credit institutions in accordance with the provisions of banking law, or purchase of bonds issued, bond transactions in accordance with the provisions of law; entrusting customers to be foreign individuals, organizations with 100% foreign capital and have agreed to allow the implementation of the above transactions;

- d) not to use The Fund' assets for carrying out margin (leverage) trading or carrying out short sales
- e) They shall not commit, ensure investment results except for the investments in products with fixed-income; shall not sign the contracts receiving entrustment to invest in bonds with an interest rate not consistent with market and investment analysis result of the company itself; directly or indirectly to offset a part or all of the losses of entrusting customers caused by investment activities; shall not perform the transactions to reduce the profits of an entrusting customer to increase the profit of another entrusting customer; shall not enter into a contract, make transaction with the illegitimate, unreasonable disadvantage terms.
- 11.Except as a result of consolidation or merger of the issuer, the fund management company is used equity capital and capital of entrusting customers only for purchasing and owning (excluding shares in the porfolio of entrusting customers as porfolio swap fund) more than twenty-five percent (25%) of the total number of outstanding shares of a public company if meeting the following conditions:
 - a) To be approved in writing of the entrusting customers or representatives of the entrusting customers of the public purchasing offering, the purchasing offering price, the volume of assets expected for purchasing offering, method to distribute assets after making the purchasing offering;
 - b) The fund management company makes the public purchasing offering in accordance with the provisions of law on securities.
- **11.** <u>Amendment, supplement to Article 44 of the Charter:</u> To be adjusted to fit the new legal documents (Circular No. 224/2012/TT-BTC).

Article 44: Determination of the Net Asset Value

- 1. NAV of VF1 is specified by VFM and attested by Custodian in stipulations of the SSC, *Valuation Manual* and this Charter.
- 2. NAV of VF1 is specified weekly and informed publically to every investors after attested by the Custodian Bank and valid until new notice.
- 3. The Valuation Manual must be approved by the Board of Representatives and is provided to Custodial bank to verify NAV calculation. The list of quotation providers must include at least three (03) quotation providers, who are not affiliated persons of the Fund Management Company and Custodial bank, and must be approved by Board of Representatives.
- 4. The Fund Management Company musts compile Valuation Manuals with the following contents:
 - a) Principles, criteria for selecting and changing quotation providers. These principles must be expressly provided at Clause 5 hereof;
 - b) Principles, procedures for implementation and valuation methods must be consistent with legal regulations, provisions at Part I, Appendix 1 of this Charter and approved by Meeting of Investors. Such principles and procedures must be clear to apply in different market conditions.

In addition, the Valuation Manual will have detailed instructions, and more specifically to some cases arising from the content "Price determined in accordance with methods approved by the Board of Representatives" in the part related to the principles and valuation methods specified in Part I, Appendix 1 of this Charter. For this case, the valuation manual will be updated when such instructions approved by the Board of Representatives.

Except for the cases mentioned above, amendment or supplement to the Valuation Manual which is related directly to the principles, procedures for implementation and valuation methods or principles, criteria for selecting and changing quotation providers, must be updated in the

Charter and get approved by the Meeting of investors, then, the modifications will be updated official in the Valuation Manual.

- 5. Principles, criteria for selecting and changing quotation providers are as follows:
 - a. Each year, the fund management company will consider changes of the list of organizations providing quotations and propose this change for Board of Representatives to approve. The organizations providing quotations must need the following conditions:
 - i. Having function and being licensed to provide quotation service.
 - ii. Having ability to provide quotation service.
 - iii. Not being related people of the fund management company or custodian bank.
 - b. Events and/or Criteria for changing quotation providers: when incurring one of the followings:
 - i. The Fund Management Company opens a security trading account at the security company which is the quotation of the Fund.
 - ii. The quotation provider is not functioned or licensed to provide quotation service.
 - iii. The quotation provider becomes related people of the fund management company or custodian bank.
 - iv. There is changes of governmental agencies relating to quotation.
- **12.** <u>Amendment, supplement to Article 44 of the Charter:</u> To be adjusted to fit the new legal documents (Circular No. 224/2012/TT-BTC).

APPENDIX 4: METHOD OF DETERMINING THE NET ASSET VALUE OF THE FUND AND INCENTIVE

I. METHOD OF DETERMINING THE NET ASSET VALUE OF THE FUND

1. Time for valuation:

Net Asset Value of the Fund will be valuated weekly on the end of Friday and monthly on last day of the month. Right after the Custodian certifies that such determination complied with law and the Fund Charter, the Net Asset Value of Fund will be reported publicly to the investors according to the prevailing provisions.

2. Method of determining:

Net Asset Value (NAV): is the total value of assets and investments of VF1 subtract related liabilities (management fee, supervision fee, commission fee, depository fee, administrative fee, valuation fee, bank's interest [if any]...) at the time of valuation.

The detailed method is as follows:

- Value of Fund's assets and investments are determined as follows:
 - To listed stocks: price of listed stocks shall be the closing price or the average price of the trading day most recent to the valuation day.
 - To unlisted stocks which are traded at securities companies, their value shall be the average price on the basis of trading prices supplied by three (3) securities companies which are not Related person of the Fund Management Company or the Custodian Bank. In case the securities company doesn't supply the trading prices, their value shall be stated at the latest prices supplied by this securities company but not later than twelve months from the valuation day.

If these prices are provided more than 12 months since the valuation day, the price which is used to value these securities is the lower of:

- Cost price and
- The average price of the latest prices supplied by these three securities companies
- To unlisted stocks which are registered at for trading at UPCoM, their value shall be the closing price of the trading day most recent to the valuation day. For securities not being traded from or more than 12 months, the price which is used to value these securities is the lower of:
 - Cost price and
 - The closing price of these securities at the latest trading day prior to the valuation day
- To listed stocks which have not been traded for a period of less than two (2) weeks prior to valuation day, their value shall be the average price on the basis of the offering price supplied by three securities companies which are not Related person to the Fund Management Company or the Custodian Bank. In case of obtaining less than 3 offering prices provided by these three securities companies, the price which is used to value these securities is the closing price of these securities at the latest trading day prior to the valuation day.
- To listed stocks which have not been traded for a period of from two (2) weeks prior to valuation day, their value shall be fixed as follows:
 - Equal to 80% of the liquidation value of one share as at the date of preparation of the most recent balance sheet in the case of an issuing organization which is in the process of division, demerger, merger, consolidation, dissolution or bankruptcy; or
 - Equal to the purchase price in other cases; or
 - Equal to the cost price; or
 - By other valuation method which is approved by the Custodian Bank and the General Meeting of Investors.
- In the case of listed securities which have not been traded for a period of less than two (2)
 weeks prior to valuation day, their value shall be the average price on the basis of the offering
 price supplied by three securities companies which are not Related person to the Fund
 Management Company or the Custodian Bank;
- In the case of listed shares which have not been traded for a period of more than two (2) weeks prior to valuation day, their value shall be fixed as follows:
 - Equal to the closing price of these shares at the latest trading day prior to the valuation day, except the delisted shares or stopped trading shares; or
 - Equal to 80% of the liquidation value of one share as at the date of preparation of the most recent balance sheet in the case of an issuing organization which is in the process of division, demerger, merger, consolidation, dissolution or bankruptcy; or
 - By other valuation method which is approved by the Custodian Bank and the General Meeting of Investors in other cases.
- In the case of other types of assets such as treasury bonds, banking bills of exchange, negotiable instruments and certificates of deposit which are assignable, and bonds with a term of below one year as from valuation day, their value shall be equal to their purchase price plus accumulated interest up to valuation day. In the case of discounted bonds, their value shall be determined by the cash flow method or by the linear interpolation method on the basis of purchase price and par value.
- In the case of bonds which have a maturity date of more than one (01) year on valuation day and in the case of convertible bonds, their value shall be equal to market price of listed securities or trading price provided by three (03) securities companies which are Related person of the Fund Management and Custodian Bank. If such bonds have only been traded by

agreement and do not have market prices, then their value shall be fixed in accordance with the theoretical basis for evaluating bonds;

- The value of derivative securities shall be fixed as their market price of listed securities or trading price provided by three (03) securities companies which are Related person of the Fund Management and Custodian Bank. If such derivative securities have only been traded by agreement and do not have market prices, then their value shall be fixed in accordance with the theoretical basis for evaluating derivative securities;
- In the case of other assets of the Fund such as dividends, interest receivable, cash and money deposited on short term of not more than one (01) year and cash and money deposited on term of more than one year from valuation day, their value shall be fixed as their actual value on valuation day;
- Assets of the Fund being real estate must be valued by an independent assessor approved by the Custodian Bank and the general meeting of investors. The assessor must not be a person or entity affiliated to the Fund Management Company or the Custodian Bank, and real estate must be periodically valued once every six months. If any event occurs which could affect the value of assets, the Fund Management Company and the Custodian Bank must notify the assessor:
- The investments which the method of determining value has not determined above shall be valued based on the on initial investment value (cost price) and remain unchanged during period when such investments have not been transferred yet.
- A valuation of other types of assets shall be conducted in accordance with the principles of scientific and objective valuation and must be ratified by the Custodian Bank and approved by the General Meeting of Investors.
- Total debts payable by the Fund means debts and other obligations payable by the Fund on valuation day. The method of fixing the value of debts and obligations payable must be confirmed by the Custodian Bank and must be in accordance with the relevant law

Net asset value of the Fund (NAV) = the Total Asset of the Fund - Total Debts payable by the Fund
The value of one Fund unit shall be equal to the Net Asset Value of the Fund divided by the total
number of currently circulating Fund units.

1. General principles:

1.1. Fund management company:

The fund management company must ensure:

- a) The asset value is valued in an accurate manner in accordance with legal regulations and the fund's charter;
- b) The valuation must reflect investment transactions in an accurate, timely and full manner based on most recent transactions conducted;
- c) Valuation items (including shares, cash and other investments) must be regularly compared with original documents. Inconsistent items must be immediately dealt with.
- d) Prices of unlisted securities must be recorded and updated regularly based on cautious manner, in accordance to the liquidity of the market (considering the prices of most recent transactions executed successfully with an equivalent quantity);
 - d) Dividends, share purchase rights and bonus shares, coupons and other assets which can be entitled must be accounted in the fund's assets (unless accounted upon the prudent principle);
- e) Expenses, interests, coupons and dividends must be accounted accumulatively to the valuation point at a proper interest rate;

- g) Taxes, fees, charges should be considered and opportunely adjusted as stipulated by the law:
- h) In case of low liquidity, reasonable price fluctuation levels shall be set in accordance with market fluctuation at valuation point;
- i) Regularly reviewing, inspecting valuation process. Inspection results must be recorded.
- k) The comparison of documents in connection to the fund's asset with the supervisory bank should be periodically implemented at least once per month.

1.2. Supervisory bank

- a) The supervisory bank must regularly inspect, supervise to ensure that the fund management company has principles, processes, methods of determination and the system applied to supervise the valuation of the fund's securities or net assets in accordance with legal regulations and the fund's charter. Regular inspection, supervision must be maintained by the third party delegated by the fund management company;
- b) The review of principles, processes, methods of valuation and the supervision system must be implemented immediately after the effective date of the supervision contract signed with the fund management company;
- c) The review must be more regularly implemented when the supervisory bank takes notice of the fact that or suspects that the principles, processes, methods of valuation and the valuation supervision system of the fund management company does not satisfy requirements;
- d) The supervisory bank must ensure that all issues discovered from such supervision, supervision are monitored and appropriately dealt with.

1.3. In case assets are valuated or assessed inaccurately

- a) The fund management company must notify the supervisory bank of its detection of any inaccurate valuation;
- b) The supervisory bank must send monthly, quarterly, annual reports on any in accurate valuation in the period to the SSC;

1.4. Date of valuation

Fund Management Companies shall be liable for determining the net asset values of funds and the net asset values per fund certificate on a weekly basis

The Fund's NAV is determined on a weekly basis. The valuation date is Friday for weakly report and the first day of the following month for monthly report. In case the fund management company changes the valuation date, the new valuation date must be approved by the Board of Representative before execution. In case the valuation date falls in a holiday, the effective date shall be carried on the next earliest working day.

1.5. Method to determine Net Asset Value

The net asset value of a fund shall be determined by the deducting the total value of the Fund's liabilities from the total value of the Fund's assets.

Total assets of the Fund is determined by market value or fair price (in case market value is not available). The total value of the Fund's liabilities is the Fund's debts or payment obligations as of the date preceding the valuation date. The determination of the market value of portfolio assets, the value of debts and payment obligations shall be confirmed by supervisor bank that it is complied with relevant regulations.

The determination of the market value of portfolio assets, the value of debts and payment obligations are detailed in following Section 2 "Method of valuation". The net asset value per fund certificate is the net asset value of the Fund divided by the number of fund certificate in circulation.

2. Method of valuation

1.1 Value of financial assets

No.	Type of assets	Principle of valuation of market trading prices			
Curren	cy and cash equivalents, money mar	ket instruments			
1.	Cash (VND)	Cash balance on the day preceding the valuation day			
2.	Foreign currencies	Value converted to VND at the prevailing rate at credit institutions authorized to engage in foreign exchange on the day preceding the valuation day			
3.	Term deposits	Deposit value plus outstanding interest rates as of the day preceding the valuation day			
4.	Treasury bills, bank drafts, commerciabills, transferable certificates of deposit, bonds (with maturity period below 3 months) and discount money market instruments	Purchase price plus accumulated interest as of the day			
Bonds					
5.	Listed bonds	 Closing price on the trading system at Stock Exchanges on the last trading day preceding the valuation day plus accumulated interest; In case of no transaction in two (02) weeks or more till the valuation day, the value of bonds will be one of the followings in priority order The purchase price plus accumulated interest; or The face value plus accumulated interest; or The price determined by the method as approved by Board of Representatives. 			
6.	Unlisted bonds	The value of the bonds will be one of the followings in priority order: - The listed price (if any) on quotation systems available plus accumulated coupon interest of the last trading day preceding the valuation day; or + The purchase price plus accumulated interest; or + The face value plus accumulated interest; or + The price determined by the method as approved by Board of Representatives.			
7 Warrants attached with convertible bonds.		- The average price based on quotes (the average price of transactions in the period) of at least 03 quote providers - that are not related party - on the last trading day preceding the valuation day in case of no transaction, the price determined by the method as approved by Board of Representatives			
Shares					
8.	Shares listed on Ho Chi Minh Stock Exchange	- The closing price (or similar name as regulated by Stock Exchanges) on the last trading day preceding the valuation day; - In case of no transaction in two (02) weeks or more till the valuation day, the value of shares will be one of the followings in priority order: + The closing price (or similar name as regulated by Stock Exchanges) on the last trading day preceding the valuation day; or + Book value; or + Purchase price; or + The price determined by the method as approved by Board of Representatives.			

9.	Shares listed on Hanoi Stock Exchange	- The closing price (or similar name as regulated by Stock Exchanges) on the last trading day preceding the valuation day; - In case of no transaction in two (02) weeks or more till the valuation day, the value of shares will be one of the followings in priority order: + The closing price (or similar name as regulated by Stock Exchanges) on the last trading day preceding the valuation day; or + Book value; or + Purchase price; or + The price determined by the method as approved by Board of Representatives.
10.	Shares of public companies registered for trading on the UpCom system	- The closing price (or similar name as regulated by Stock Exchanges) on the last trading day preceding the valuation day; - In case of no transaction in two (02) weeks or more till the valuation day, the value of shares will be one of the followings in priority order: + The closing price (or similar name as regulated by Stock Exchanges) on the last trading day preceding the valuation day; or + Book value; or + Purchase price; or + The price determined by the method as approved by Board of Representatives.
11.	Registered and deposited shares, which have not been listed or registered for trading	The value of the share will be one of the followings in priority order: - quote price (if any) on the quote system as regulated by Stock exchanges or regulatory agent; or - The average price based on quotes (the average price of transactions in the period) of at least 03 quote providers that are not related party on the last trading day preceding the valuation day; or - In case of no quote system or absence of at least 01 quote providers, the value of such shares will be one of the followings in priority order: + The average quoted price from 02 valuation companies; or + The price of the last reporting period, but not exceeding three (03) months before the valuation day; + Book value; or + Purchase price; or + The price determined by the method as approved by Board of Representatives.
12.	Suspended, delisted/de-registered shares	The value of the share will be one of the followings in priority order: + Book value; or + Purchase price; or + The price determined by the method as approved by Board of Representatives.
3	Shares of entities under dissolution, bankruptcy	The price of such shares will be one of the followings in priority order: - 80% of the liquidated value of such shares at the date of the latest balance sheet preceding the valuation day; or + The price determined by the method as approved by Board of Representatives.

14.	Other shares, capital contributions	The price of such shares, capital contributions will be one of the followings in priority order:: + Book value; or + Purchase price; or + The price determined by the method as approved by Board of Representatives.				
Derivative securities						
15.	Listed derivative securities	The closing price of the last trading day preceding the valuation day				
16.	Listed securities with no transaction within two weeks or more	The price determined by the method as approved by Board of Representatives.				
Other assets						
17.	Other authorized investment assets	The price determined by the method as approved by Board of Representatives.				

Note:

- Accumulated interest: Interest calculated from the time of the last interest payment to the valuation day;
 - Book value of a share shall be determined on the basis of the latest audited financial statements.
- Valuation entities may select bond price quotation systems (Reuters/Bloomberg/VNBF ...) for reference;
 - In this section of the Appendix, a day is a calendar day.
 - 1.2 Global exposure from derivative contracts
- 1) Global exposure is the value converted into money for which the fund is the party with the obligation of contract implementation. The global exposure is determined upon the market value of underlying assets, payment risks, market volatility and the time necessary for position liquidation.
 - 2) In calculating global exposure, the fund management company may apply:
- Netting of derivative positions (reverse) for the same underlying security, for example the long position in XYZ share call options reduces (offsets) the global exposure from the short position in XYZ share call options;
- Netting of derivative positions and spot delivery positions of the same security, for example the long position (holding) in XYZ shares offsets (reduces) the global exposure from the long position in XYZ share call options;
 - Other principles shall be in accordance with international practices, ensuring risk management.

No.	Type of assets	Commitment value			
1	Stock option (purchase of	The market value of option position is adjusted by delta coeffici			
	put option, sale of put	of option = Number of contracts x Volume of shares per contract x			
	option, sale of call option)	current market value of share x delta coefficient ²			
2	Bond option (purchase of	Market value of option position ³ is adjusted by delta coefficient of			
	put option, sale of put	option = Number of contracts x nominal value x current market price			
	option, sale of call option)	of bonds x delta coefficient			
3	Index future contract	Market value of future position = Number of contracts x value			
		calculated on an index point x current index level			
4	Bond future contract	Market value of future position = Number of contracts x value of			
		contracts calculated under notional value x market value of the			
		cheapest transferable bonds			

5	Other contracts	Upon the model selected by the fund management company, agreed								
		with	the	supervisory	bank	and	approved	by	Board	of
		Representatives.								

Note:

Article 9: Voting on the BOR for the term from 2013 to 2014

BOR candidates for the term from 2013 to 2014 consist of:

- Mr. Nguyen Kien Cuong represents for the group of investors including: Amersham Industries Limited; Dragon Capital Markets Limited; Vietnam Enterprise Investments and Wareham Group Limited.
- 2. Mr. Luu Duc Khanh represents for Housing Developing Bank (HDBank).
- 3. Ms. Nguyen Boi Hong Le independent candidate.
- 4. Mr. Dang Thai Nguyen represents for Northern Commercial Bank.
- 5. Mr. Le Van Phu represents for Indovina Bank.
- 6. Mr. Phan Minh Tuan represents for the group of investors including: Amersham Industries Limited; Dragon Capital Markets Limited; Vietnam Enterprise Investments and Wareham Group Limited.

Voting results:

Full name	Percentage	Result
Mr. Nguyen Kien Cuong	85,51%	Elected
Mr. Luu Duc Khanh	93,21%	Elected
Ms. Nguyen Boi Hong Le	92,10%	Elected
Mr. Dang Thai Nguyen	94,13%	Elected
Mr. Le Van Phu	94,18%	Elected
Mr. Phan Minh Tuan	95,31%	Elected

Voting for Chairman of the BOR for the term 2013 - 2014

The AGM unanimously agreed to elect Mr. Luu Duc Khanh as the Chairman of the BOR for the term 2013 – 2014.

Voting for Vice Chairwoman of the BOR for the term 2013 - 2014

The AGM unanimously agreed to elect Ms. Nguyen Boi Hong Le as the **Vice** Chairwoman of the BOR for the term 2013 – 2014.

Members of VF1 BOR in the term 2013 – 2014 after voting consists of:

- 1. Mr. Luu Duc Khanh Chairman
- 2. Ms. Nguyen Boi Hong Le Vice Chairwoman
- 3. Mr. Nguyen Kien Cuong Member
- 4. Mr. Dang Thai Nguyen Member
- 5. Mr. Le Van Phu Member
- 6. Mr. Phan Minh Tuan Member

¹ If the fund holds long position, the market value may be adjusted to increase premium.

² Delta coefficient is the simple derivative of option price over underlying securities price. In the simple case, the delta coefficient may be considered as 1. In case of complex option, the delta coefficient shall be determined by fund management companies, supervisory banks after being approved by Board of Representatives.

³ If the fund holds long position, the market value may be adjusted to increase premium.

BOR VF1 term 2013-2014 will inherit all rights and obligations from the predecessor.

Article 10: Effectiveness of the Resolution

The resolution is effective from its signing date.

On behalf of The Annual General Meeting

(signed & sealed)

LUU DUC KHANH

Chairman of the BOR

On behalf of Fund Management Company

(signed & sealed)

TRAN THANH TAN

CEO