



VOTING NOTE
VOTING ISSUES OF THE 1st EXTRAORDINARY GENERAL MEETING
OF FINANCIAL YEAR 2021
DC INCOME PLUS BOND FUND (DCIP)

INVESTOR INFORMATION

Full name: _____

Address: _____

Securities Trading Code (STC) (*): _____
 issued by Vietnam Securities Depository (VSD).

ID No (**): _____ dated _____ by _____

Business registration No (**): _____ dated _____ by _____

Total number of fund units owned: _____

(*) For foreign individual and institutional investors.

(**) Individual investors only.

(***) Institutional investors only.

-----Required information of institutional investors-----

Legal Representative: _____

ID/Passport No/ID: _____ dated _____ by _____

Pursuant to:

- *Interprises Law No 59/2020/QH14 promulgated by the National Assembly of the Socialist Republic of Vietnam dated June 17, 2020, taking effect from January 1, 2021;*
- *Securities Law No 54/2019/QH14 promulgated by the Socialist Republic of Vietnam on November 26, 2019, taking effect from January 1, 2021;*
- *Decree No 155/2020/ND-CP dated 31 December 2020 by the Government, guiding the implementation of a number of articles of the Securities Law, taking effect from January 1, 2021;*
- *Circular 96/2020/TT-BTC dated November 16, 2020 by the Ministry of Finance providing guidelines on disclosure of information on securities market, taking effect from January 1, 2021;*
- *Circular 98/2020/TT-BTC dated 16 December 2020 by the Ministry of Finance guiding the establishment and management of the securities Fund, taking effect from January 1, 2021;*
- *Circular 99/2020/TT-BTC dated 16 November 2020 by the Ministry of Finance guiding the establishment, organization and operation of the fund management company, taking effect from January 1, 2021.*
- *Other relevant legal documents;*
- *The current Charter of Organization and Operation of DC Income Plus Bond Fund (DCIP);*
- *Rule of voting by written consent of the 1st Extraordinary General Meeting of Financial Year 2021*



I- Fund information:

- Fund name: DC INCOME PLUS BOND FUND.
- License of Establishment and Issue: No 36/GCN-UBCK granted by the SSC dated 03 April 2019.
- Address: 15th Floor, Melinh Point Tower, 02 Ngo Duc Ke, Ben Nghe Ward, District 1, Ho Chi Minh City, Viet Nam.
- Tel.: (84-28) 38251488.
- Record date: **September** 06, 2021.
- Exercise: 01 fund unit – 01 voting right.

II- Purpose: For approval of voting issues of the 1st Extraordinary General Meeting of Investors of Financial Year 2021 of DC Income Plus Bond Fund (DCIP).

III- Time for voting:

Investors shall fill in blanks and tick (✓) on an appropriate box for approval of voting issues of the 1st Extraordinary General Meeting of Investors of Financial Year 2021 of DC Income Plus Bond Fund (DCIP).

Time for vote: from September 17, 2021 until 17:30pm, September 28, 2021.

Voting note should be sent to Dragon Capital VietFund Management (DCVFM) before **17:30pm, September 28, 2021** by 1 in 3 mailing methods mentioned below.

1. Mail:

Investor Relation Department
Dragon Capital Vietnam Investment Fund Management Joint Stock Company (DCVFM)
15th Floor, Me Linh Point Tower, 2 Ngo Duc Ke, District 1, Ho Chi Minh City, Vietnam

2. Fax:

Please fill in all information, sign, seal (for institutional investors) and fax to (84-28) 38251489.

3. E-mail:

Please fill in all information, sign, seal (for institutional investors), scan and send to E-mail address: cskh@dragoncapital.com

Email subject: **DCIP_EGM 2021_Voting note_[XXXXXXXXXX]** in which XXXXXXXXXX is your fund account number.

All materials of the 1st Extraordinary General Meeting of Investors of Financial Year 2021 are disclose on website www.dragoncapital.com.vn under the section Investor Relations – Fund Calendars.

IV- Voting section:

I/We am/are investor of DC Income Plus Bond Fund (DCIP) certify my/our voting below is correct and does not change in any case.

Please refer to the content of voting on disclose on website www.dcvfm.com.vn under the section Investor Relations – Fund Calendars.

Please tick (✓) ONE among 3 boxes as below.

1. Amendments and supplements Article 1. Name and Contact Detail.

Agree Disagree No opinion

2. Amendments and supplements Article 7. Fund Management Company.

- Agree Disagree No opinion
- 3. Amendments and supplements Clause 2- Article 10. Investment Strategy.**
 Agree Disagree No opinion
- 4. Amendments and supplements Clause 1- Article 12. Loan limit.**
 Agree Disagree No opinion
- 5. Amendments and supplements to Clause 3- Article 17. Fund certificate transactions.**
 Agree Disagree No opinion
- 6. Amending and supplementing Point b, Clause 1- Article 18. Partial redemption, suspension of trading of open-ended fund transactions.**
 Agree Disagree No opinion
- 7. Amending and supplementing Clause 2, Article 56. Principles of Valuation Method of the Net Asset Value.**
 Agree Disagree No opinion
- 8. Amending and supplementing Clause 3, Article 63. Service prices and fees paid by the Fund.**
 Agree Disagree No opinion
- 9. Supplement to Clause 1 Article 71 - Registration of the Charter.**
 Agree Disagree No opinion

ON BEHALF OF
BOARD OF REPRESENTATIVES



NGUYEN BOI HONG LE
Chairman of BOR

ON BEHALF OF
DRAGON CAPITAL VIETFUND MANAGEMENT



BEAT SCHURCH
CEO



INVESTOR⁽¹⁾

(Sign for individual investors/ Sign & seal for institutional investors)

Name of Investor: _____

Title: _____

Date: _____

¹ *Note: The signature of the investor must be the signature of the fund unit owner or of the authorized person registered with the Fund Management Company or its authorized representative in accordance with law.*

V- Voting Content

1. Amendments and supplements Article 1. Name and Contact Detail: *Fund information update.*

ARTICLE 1. Name and Contact details

Vietnamese name	: QUỸ ĐẦU TƯ TRÁI PHIẾU GIA TĂNG THU NHẬP CÓ ĐỊNH DC
English name	: DC INCOME PLUS BOND FUND.
Abbreviation	: DCIP
Address	: Unit 17-01-1704,17 15 th Floor, Melinh Point Tower, 02 Ngo Duc Ke St., Ben Nghe Ward, District 1, HCMC, Vietnam
Telephone	: +84-28 3825 1488
Fax	: +84-28 3825 1489
Website	: www.dcvfmdragoncapital.com.vn

2. Amendments and supplements Article 7. Fund Management Company: *Fund information update.*

ARTICLE 7. Fund Management Company

- Fund management company: DRAGON CAPITAL VIETFUND MANAGEMENT JOINT STOCK COMPANY (DCVFM)
 - License for establishment and operation No. 45/UBCK-GP dated 08 Jan 2009 and Amended License No. 88/GPĐC-UBCK dated December 30, 2020 issued by the SSC.
 - DCVFM is the official fund management company of DCIP. DCVFM operates under Law of Enterprise and Law on securities and other relevant regulations.
- **Head office in Ho Chi Minh City**
Unit ~~17-01-1704,17~~ 15th Floor, Me Linh Point Building, 02 Ngo Duc Ke St, Dist 1, Ho Chi Minh city, Vietnam
Tel: (84-28) 3825 1488 Fax: (84-28) 3825 1489
Website: www.dcvfmdragoncapital.com.vn

3. Amendments and supplements Clause 2- Article 10. Investment Strategy: *Adjusted according to current laws*

ARTICLE 10. Investment Strategy

- 1....
2. Investment areas
 - DCIP's investment portfolio also includes valuable papers, money market instruments, ~~foreign currencies~~, stocks ... in accordance with the law of Vietnam.

4. Amendments and supplements Clause 1- Article 12. Loan limit: *Adjusted according to current laws*

ARTICLE 12. Lending, borrowing, repo and margin transactions

4. Fund management company may not use the capital and assets of the fund to give or underwrite any loan, ~~except for the investments in deposit prescribed in Point a Clause 1 Article 10 of this Charter;~~



5. Amendments and supplements to Clause 3- Article 17. Fund certificate transactions: *Adjusted according to current laws*

ARTICLE 17. Fund certificate transactions

...

3. Distribution principles

a. Subscription orders

Minimum required subscription shall be stated in Prospectus ~~is 100,000 (one hundred thousand) Vietnam dong.~~

...

b. Redemption orders

- ~~The redemption units shall be stated detail in Prospectus must be equal or greater than one hundred units (100 units). The remaining units after the trading must be equal to or greater than the required account maintaining units, which are one hundred units (100 units), except for trading odd units which is defined in the Prospectus~~
- The redemption order can not be redeemed or only be partially redeemed as stated in Article 18 of this Charter.
- Investors shall comply with all the tax obligations (if any) for the redemption orders per current legal regulations.
- Redemption payment shall be made by directly transferring to investors' bank accounts or a bank account designated by the investor as stated detail in Prospectus as by Vietnam dong. Bank charges in this case will be paid by the investor (if any).

...

c. Switching Orders

- All Investors shall have the right to switch between different open-ended funds ~~if Fund management companies have at least two open-ended funds that managed by DCVFM~~ and those open-ended funds have the same the transfer agent service provider, except for swith to Vietnam Select Equities Investment Fund (VFMVSF).

...

6. Amending and supplementing Point b, Clause 1- Article 18. Partial redemption, suspension of trading of open-ended fund transactions: *Adjusted according to current laws*

ARTICLE 18. Partial redemption, suspension of trading of open-ended fund transactions

1.The fund management company shall be allowed to satisfy part of an investor's subscription, redemption or switching orders under the following circumstances:

....

b) The implementation of all of the investors' orders shall lead to the fact that:

- The net asset value of the fund is lower than VND fifty (50) billion.
- ~~The value of the remaining fund unit or the remaining number of fund units on the investor's account is lower than the minimum value or the minimum number of fund units to maintain the investor's account as prescribed in the Charter. Funds and Prospectus (if any); or~~

...

7. Amending and supplementing Clause 2, Article 56. Principles of Valuation Method of the Net Asset Value: *Adjusted according to current laws*

ARTICLE 56. Principles of Valuation Method of the Net Asset Value

2.Method of valuation

No.	Asset type	Methods of valuating transactions on market
Cash and cash equivalents, money market instruments		
2.	Foreign-currency	The value is converted to VND according to the exchange rate of Joint Stock Commercial Bank for Foreign Trade of Vietnam on the date preceding the valuation date
Fund unit		
12	<u>Fund unit of listed fund</u>	<u>Closing price (or other name according to regulations of the Stock Exchange) on the latest trading date preceding the valuation date;</u> <u>Where shares are not traded for more than 15 days prior to the valuation date, shares are valued at one of the following prices in the following order of priority:</u> <u>+ Closing price (or other name, according to regulations of the Stock Exchange) on the latest trading date within 12 months preceding the Valuation date;</u> <u>+ Purchase price (cost price);</u> <u>+ Book value;</u> <u>+ Price determined by the method which approved by the Board of Representatives.</u>
13	<u>Fund unit of unlisted fund</u> Fund-unit	Closing price of the latest transaction day prior to the valuation date Closing price of the latest transaction day prior to the valuation date

8. Amending and supplementing Clause 3, Article 63. Service prices and fees paid by the Fund: *spelling correction.*

ARTICLE 63. Price of services paid by the fund

- The fund administration price of service is the price of service DCIP pay for the fund administration service provider.
- The maximum fund administration price of service is 0.04% of NAV per year and payable monthly. The minimum price of service is VND28 millions per month (The above prices of service are exclusive of VAT (if applicable)).
- The service price of service executing Fund financial statement is 70.500.000VND/ year equal to 5.875.000 VDN/month (The above prices of service are exclusive of VAT (if applicable)).



- The monthly payable price of service is the total price of service calculated (accrued) of valuation cycles in a month.
- Fund administration price of service and the service price of service executing Fund financial statement for DCIP at each valuation cycle is calculated as below:

Fund administration price of service = % fund administration price of service (year) x NAV on the day prior to the valuation day x actual days of the valuation cycle/ actual days in a year (365 or 366)

The service price of service executing Fund financial statement = 5.875.000 VND/ actual days in a month x actual days of the valuation cycle

- In case that the fund shall value NAV monthly, the monthly fund administration price of service is calculated as below:

Monthly fund administration price of service = [% fund administration price of service (year) x NAV on the day prior to the valuation day of the first valuation cycle in the month x actual remaining days from the beginning of the month to the day prior to the valuation day/ actual days in a year (365 or 366)] + total fund administration prices of service of the remaining valuation cycles in the month + [%fund administration price of service (year) x NAV on the day prior to the valuation day of the last valuation cycle in the month x actual remaining days in the month/ actual days in a year (365 or 366)].

Details of prices of service and payment term are regulated in the service agreement between FMC and the service provider.

9. Supplement to Clause 1 Article 71 - Registration of the Charter: *update registration charter.*

ARTICLE 71. Registration of the Charter

1. ...

DCIP Charter is amended and supplemented at the 4th time including 16 Chapters, 72 Articles and 3 Appendixes according to Resolution of the Extraordinary General Meeting in the form of collecting written opinions the first time – 2021 dated on /09/2021 and takes effect from /09/2021.

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